



**Texas
Department
of Health**

**2002-2003
PROGRAMS
BRIEFING
BOOK**



Texas Department of Health

**2002 - 2003
Programs
Briefing Book**



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Overview of the Texas Department of Health



The Texas Department of Health (TDH) envisions a Texas in which people and communities are healthy. TDH is working toward this vision through its mission: *we partner with the people and communities of Texas to protect, promote, and improve health.* TDH accomplishes its mission by:

- ⊛ Providing and supporting the essential public health services of:
 - ⊛ Surveillance, diagnosis and investigation of diseases, health problems and threats to the public's health.
 - ⊛ Education, empowerment and mobilization of individuals and communities to prevent health problems and improve their health status.
 - ⊛ Promotion of health policies and planning for individuals and community efforts to improve their health.
 - ⊛ Regulation and enforcement of public health laws and policies necessary to control disease and protect the public's well being.
 - ⊛ Facilitating access to health services for individuals of greatest need.
 - ⊛ Critically evaluating and refining our public health activities and workforce competence.
- ⊛ Supporting the health care safety net for:
 - ⊛ Children and adults with special health care needs.
 - ⊛ Uninsured and under-insured people and families.

For more than a century, people in the public health systems in Texas have worked to understand the health challenges facing the state and to improve the health of Texans. The Texas Department of Health and its public health partners can look back on a long history of successes in dramatically improving the overall health of the people of the state. Now, at the start of a new century, Texans face sobering new challenges to their health.

The key to improving the health of Texans is in creating a culture of health in which individuals and communities routinely make healthy choices. No single entity — not on a local, state or national level — can single-handedly move a population closer toward a culture of health. Successfully addressing today's public health challenges requires partnerships within the state system and a well coordinated, efficiently functioning state department of health.



How TDH Accomplishes Its Public Health Responsibilities

Chapters 11 and 12 of the Texas Health and Safety Code are the basic statutes that established the department and the Board of Health “to better protect and promote the health of the people of this state” and describe their powers and duties. The department’s activities are authorized or mandated by more than one hundred and fifty separate state and federal statutes.

The department has approximately 5,000 employees and listed annual expenditures of approximately \$1.5 billion in fiscal year 2000.

TDH administers approximately 100 programs and operational units.

The department performs its duties through its Austin offices, eight regional offices, and two hospitals; through contracts with autonomous local health departments, community-based organizations, and scores of service providers; and under the umbrella of the Health and Human Services Commission.

All TDH programs work to improve, protect, and promote health in Texas, but they carry out that mission in a variety of ways. Some programs focus on the essential public health services, potentially benefiting every person in the state through duties such as investigating infectious disease outbreaks, licensing certain kinds of health care practitioners or facilities, inspecting food processing plants, or supporting cardiovascular disease prevention campaigns, for example. Other programs primarily work to maintain the state’s health care safety net, providing or purchasing health care services according to policies that specify the types of services and who is eligible for them.

TDH programs can be described in three categories, based on the kind of functions the programs first and foremost perform.

Essential Public Health Service Programs engage in activities that protect, promote and improve the health of a population; these activities are the cornerstone of all public health practices.

Health Care Safety Net Programs either purchase health services for eligible clients or provide health care services directly to individuals.

Administrative Units manage fiscal, legal, information systems, personnel, communication, governmental relations, and other functions necessary for the department’s operations.

A listing of the department’s programs and operational units follows on page 1, with brief descriptions of the programs’ purpose, major responsibilities, target population, and contact information.



The department has a serious mandate that entails serious responsibilities. Through its programs and operations, TDH potentially touches all of the state's 21 million citizens, its visitors, and people worldwide who use its products. The department's work makes the difference between life and death, between wellness and disease, for the people of Texas.

The Essential Public Health Services

In the 76th session of the Texas Legislature, HB 1444 outlines 10 essential public health services, which are those functions that TDH provides that affect the entire population. With that legislation, Texas became the first state in the nation to codify essential public health services. They are listed in the table on the last page of this summary.

TDH Priorities

Public health workers across the state are involved in hundreds of efforts to protect the public health of Texas communities and individuals. In fact, we do so much, it's sometimes hard for people to keep up with what we do and why it's important. Public health has been so good for so long that it is often taken for granted.

That's one of the reasons we at TDH have selected five priorities for special focus. These priorities require our immediate attention and the attention and concern of the people and the leaders of the state. These are issues we must address if we intend to make significant improvements in the health of the people who live here. These issues will not go away on their own. If we don't pay attention now, we will feel distinct future repercussions.

Three of the priorities focus on improving the health of Texans. The other two strengthen the public health system to better address health threats. We plan to:

- (1) Focus on fitness by promoting healthy eating and regular physical activity;
- (2) Protect Texans against vaccine-preventable diseases by improving immunization rates;
- (3) Eliminate disparities in health among population groups;
- (4) Improve our ability to respond to disasters and disease outbreaks whether they are intentionally caused or naturally occurring; in other words, "be prepared," and
- (5) Improve the efficiency and effectiveness of TDH business practices.



Why Are These Priorities?

Many conditions that cause illness and premature death in Texans are preventable. Cardiovascular disease is the number one killer in our state, and much can be done to prevent the toll of premature death and disability it causes. That's why we have chosen the first high-impact preventive measure — improving fitness rates especially among children — to top our list of priorities.

Fitness: New data about Texas children indicate that the percentage of children and adolescents who are defined as overweight has more than doubled in the United States in the last 30 years. In Texas, children are more overweight than children in the United States as a whole. Risk factors for heart disease such as high cholesterol and high blood pressure occur with greater frequency in overweight individuals when compared with children of a healthy weight.

Immunizations: Vaccines are probably the most cost-effective public health intervention available to us, and they cast a protective net over our society. TDH is working as one of many partners in a statewide coalition to make a difference in these rates now. The good news is that 74.9 percent of our children are immunized on time and that Texas has moved up in national rankings from last to 42nd among U.S. states for immunizing young children.

Disparities: Next, differences in race, ethnicity, age and neighborhoods and communities should not mean a greater burden of disease and premature death — but it often does. TDH is committed to better understanding and eliminating the disparities in health status that exist among our populations.

Preparedness: Preparedness and response activities, long important, have become a higher priority since the attacks of September 11, 2001. Ensuring a strong public health system is key to our ability to protect Texans in an emergency.

Business Improvement: And finally, as a tax-supported public service agency, TDH has the responsibility to continually review and improve its business practices to assure the best use of public funds.

These are the five priorities that TDH will focus on in the coming year. We are actively engaging in both internal and external groups to help make improvements in the health of Texans.



Essential Public Health Services

Monitor the health status of individuals in the community to identify community health problems.

Activities: Health status assessment, data management

Diagnose and investigate community health problems and community health hazards.

Activities: Inspection, epidemiologic investigation, surveillance, lab functions

Inform, educate, and empower the community with respect to health issues.

Activities: Health promotion, health education, social marketing, community development

Mobilize community partnerships in identifying and solving community health problems.

Activities: Community development, partnership linkage and development

Develop policies and plans that support individual and community efforts to improve health.

Activities: Planning and policy development

Enforce laws and rules that support individual and community efforts to improve health.

Activities: Regulation and enforcement

Link individuals who have a need for community and personal health services to appropriate community and private providers.

Activities: Assessing health care access, outreach, case management

Ensure a competent workforce for the provision of essential public health services.

Activities: Public health workforce development

Research new insights and innovative solutions to community health problems.

Activities: Develop science and practical base for new approaches

Evaluate the effectiveness, accessibility, and quality of personal and population-based health services in a community.

Activities: Monitoring and evaluation of program interventions and services

Health Care Safety Net Functions

Create sustainability of the services in local communities.

Activities: Purchase, procure, and provide health care to individual people in need of medical services.

(Note: these activities relate directly to essential public health service 7.)



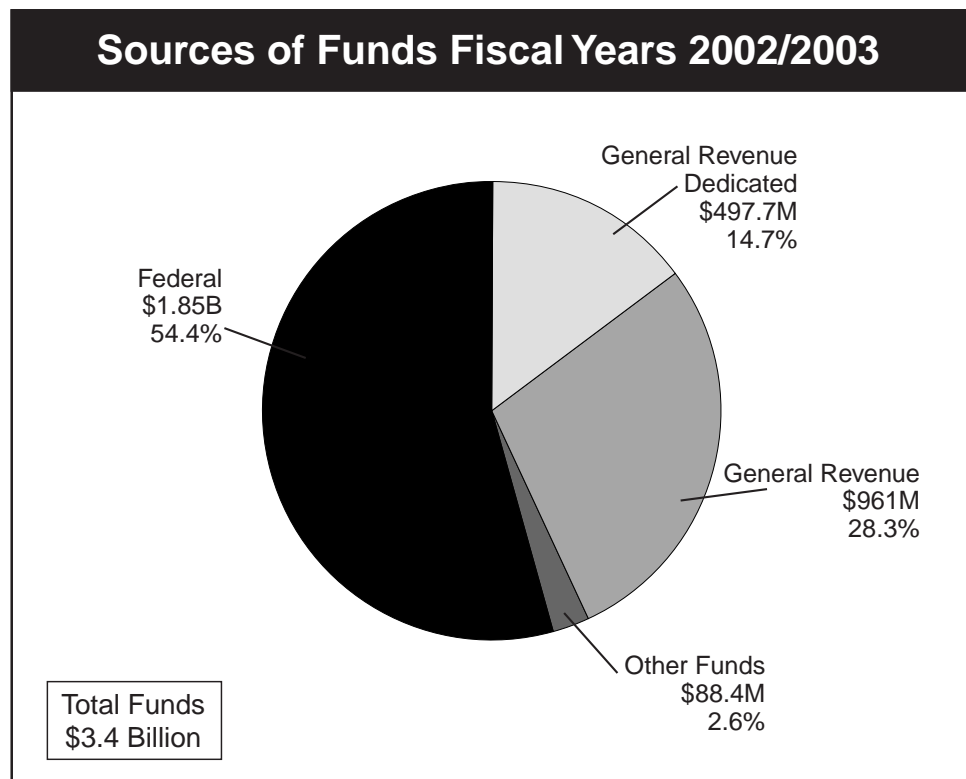
Texas Department of Health Funding



Sources of Funding

The department's total funding of \$3.4 billion for the current biennium (fiscal years 2002 and 2003) includes both state and federal dollars, detailed on the following page.

Approximately 54 percent, or \$1.85 billion, of the funds appropriated for the current biennium came from federal funding sources. The primary federal funding sources shown in the chart, *TDH Primary Sources of Funds — Fiscal Years 2002/2003*, include Medicaid, Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), HIV/STD, Maternal and Child Health Block Grant (Title V of the Social Security Act), Family Planning (Titles X and XX of the Social Security Act), Public Health Preparedness and Response for Bioterrorism, Childhood Immunizations, Tuberculosis Control, Preventive Block Grant, Breast and Cervical Cancer Control, State Survey and Certification, Meat and Poultry Inspection, and CDC Investigations & Technical Assistance.



State revenue funds the balance of the department's appropriation, a significant portion of which matched federal funds for Medicaid. Over \$961 million of the appropriation is supported by general revenue, \$497.7 million from dedicated general revenue, including fees generated by TDH programs and Tobacco Settlement Funds, and \$88.4 million from interagency contracts and appropriated receipts from Medicaid, the two TDH hospitals, and other programs.



TDH Primary Sources of Funds — Fiscal Years 2002/2003	Amount in Millions
Federal Funds	
Medicaid The state/federal match ratio is roughly 40%:60% to provide federally mandated services including medical and dental screenings for children, family planning, and transportation.	\$522.9
WIC A categorical grant to provide food vouchers, nutrition education, and health care referrals for children under 5, pregnant women, breast-feeding women, and women who have recently had a baby. Does not include \$368.7 million in rebates from manufacturers for a percentage of the cost of infant formula purchased with WIC federal funds appropriated as GR Dedicated Funds.	\$770.0
HIV and STD Provides for the purchase and distribution of medications for the treatment of HIV/AIDS and other sexually transmitted diseases (STDs). Funds site reviews, technical assistance, and consultations to community-based organizations that contract with TDH for HIV and STD services.	\$143.2
Maternal & Child Health Block Grant (Title V) A \$3 state match is required for every \$4 of federal funding spent on a broad range of clinical and educational programs designed to improve the health of women and children in the state, including children with special health care needs.	\$72.6
Family Planning (Titles X, XX, and TANF) Grants (categorical-block) for family planning services, including breast exams, cervical cancer screening, testing for HIV and STDs, and referrals for prenatal and other care.	\$87.8
Public Health Preparedness and Response for Bioterrorism Provides funding to upgrade state and local public health infrastructure to be prepared for defense against disease outbreaks. Funds to be used for preparedness planning and readiness assessment; surveillance and epidemiology capacity; laboratory capacity for biologic agents; communications and information technology; risk communication and health information dissemination; and education and training.	\$49.9
Childhood Immunizations TDH purchases vaccines and distributes them through contracts with local health departments, community health centers, and private providers. Federal Vaccines for Children provides vaccines for Medicaid-enrolled, uninsured, underinsured, and Native American children. (These vaccines are not included in TDH expenditures.)	\$28.6
Tuberculosis Control Funds preventive activities such as the TB registry, outreach, and the bi-national project with Mexico. Refugee health screening.	\$12.1



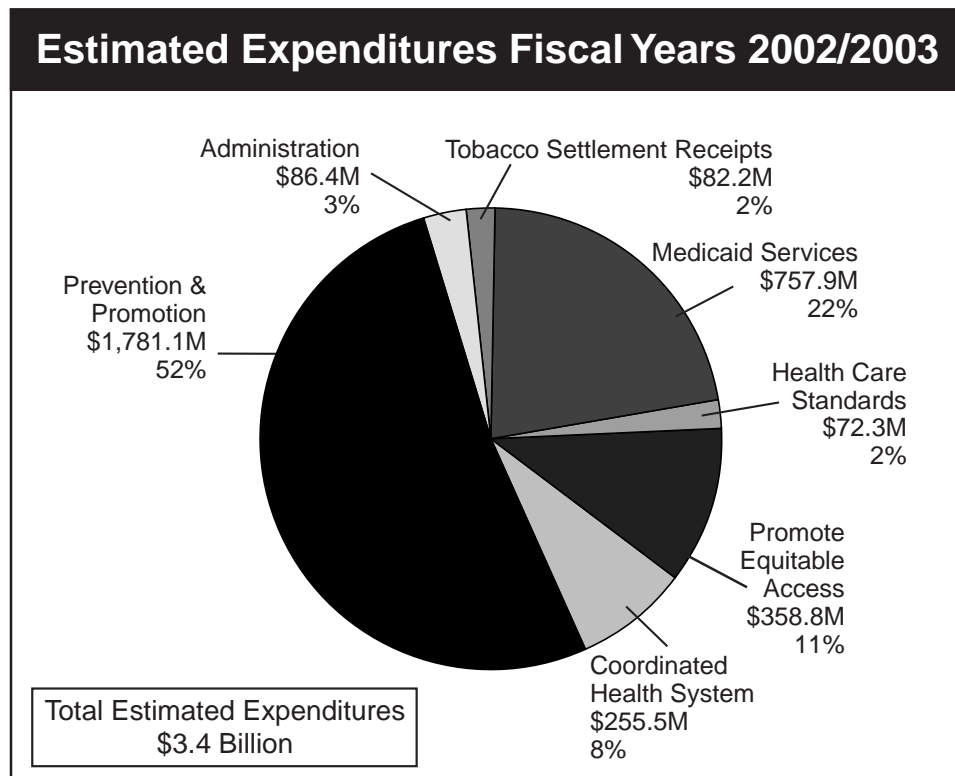
TDH Primary Sources of Funds — Fiscal Years 2002/2003	Amount in Millions
Preventive Block Grant Funds many TDH disease prevention programs including Birth Defects Registry, Border Environmental Health, Trauma Registry, and Dental Health. Many of these funds pass through TDH to local health departments to provide public health services on the community level.	\$9.3
Breast & Cervical Cancer Control Provides screenings for eligible low-income women through contracts with local health departments and private providers.	\$12.9
State Survey & Certification Survey of health care facilities/agencies that participate in the federal Medicare certification program and/or are regulated under state licensing statutes.	\$3.4
Meat & Poultry Inspection Federal match of state funds used to enforce the state's meat and poultry regulations, which must be comparable to or stricter than federal rules.	\$8.3
Other Federal Programs	\$126
General Revenue Funds	
GR Match for Medicaid General Revenue for services to Medicaid-eligible clients; these funds are "matched" by the federal government.	\$329.0
General Revenue Fund — Public Health General Revenue for the traditional public health strategies of the department.	\$599.0
Vendor Drug Rebates — Public Health The state has negotiated an arrangement whereby drug manufacturers are required to rebate to state Kidney Health and Children with Special Care Needs programs a percentage of the cost of pharmaceuticals paid. These rebate revenues are appropriated to TDH as a method of finance for the Kidney Health Care and Children with Special Care Needs programs.	\$7.2
Earned Federal Funds (EFF) EFF is generated in the following ways: recoveries from the federal government of costs previously paid from a non-federal source; interest earned on federal funds; and other minor sources such as the sale of fixed assets purchased with federal funds.	\$9.8
Tobacco Settlement Receipts Tobacco settlement funds appropriated to TDH for various children's programs and for construction and renovation at TDH's hospital facilities.	\$16.1



TDH Primary Sources of Funds — Fiscal Years 2002/2003	Amount in Millions
General Revenue Dedicated	
WIC Rebates A percentage of the cost of infant formula paid for with WIC Federal Funds is refunded back to the state to be used to defray the cost of the WIC program.	\$368.7
Multi-Categorical Teaching Hospital HB-1799, 76th Legislature, authorized the transfer of unclaimed lottery proceeds to the State-owned Multi-Categorical Teaching Hospital Account. TDH has been appropriated these funds to reimburse UTMB for services provided to indigent persons.	\$40.0
Lab Financing Fees A portion of laboratory fees for water testing, newborn screening, and EPSDT tests are utilized to pay debt service on special revenue bonds issued to build the new parking structure and laboratory-office building on the TDH campus in Austin.	\$6.3
Permanent Funds — Tobacco Settlement Receipts Interest appropriated to TDH from the Permanent Funds created by HB 1676, 76th Legislature.	\$33.9
Food and Drug Registration Fees, set by the Board of Health, related to licensing and inspection of food and drug manufacturers and wholesalers. TDH is required to use not less than one-half of registration fees for inspection and enforcement of food and drug manufacturers and wholesalers.	\$7.6
Vital Statistics Fees, set by the Board of Health, are generated by providing certified copies of birth and death records. Fees are used to defray the expenses incurred in the enforcement and operation of the vital statistic law.	\$5.5
Public Health Services Fees charged to persons who receive public health services from the department including, but not limited to, distribution and administration of vaccines and serums.	\$15.9
Asbestos Removal Fees, set by the Board of Health, for the purpose of asbestos health protection.	\$4.3
Food Service Establishments Fees, set by the Board of Health, relating to permitting and inspection of food service establishments, retail food stores, mobile food units or temporary food services establishments.	\$3.1
Emergency Management Fees, set by statute, for the administration of the Emergency Medical Services Act.	\$1.9
Hospital Licensing Fees based on the number of beds in hospitals and used by TDH in the administration and enforcement of the "Texas Hospital Licensing Law".	\$2.1



TDH Primary Sources of Funds — Fiscal Years 2002/2003	Amount in Millions
Other General Revenue Dedicated Fees Children with Special Needs Mammography Systems Certification Oyster Sales Advisory Commission on Emergency Communications Workplace Chemical List Animal Friendly Account Telecommunications Infrastructure Fund	\$8.4
Other Funds	\$88.4



The agency estimates expenditures of \$3.4 billion in fiscal years 2002/2003 for seven strategic goals — prevention and promotion, Medicaid services, health-care standards, the promotion of equitable access, a coordinated health system, Tobacco Settlement Receipts, and administration. The chart, *Estimated Expenditures by Strategy — Fiscal Years 2002/2003*, shows the estimated expenditures by strategy within each goal.



Estimated Expenditures by Strategy — Fiscal Years 2002/2003	Amount in Millions
Prevention and Promotion	
WIC Food and Nutrition Services	\$1,142.2
HIV & STD Education and Services	\$250.0
Preventable Diseases	\$126.6
Immunizations	\$79.2
Public Health Preparedness	\$59.1
Chronic Disease Services	\$51.1
Food (Meat) and Drug Safety	\$37.3
Radiation Control	\$15.4
Environmental Health	\$14.2
Border Health and Colonias	\$3.2
Tobacco Education and Prevention	\$2.8
Medicaid Services	
Texas Health Steps (EPSDT) Dental	\$430.8
Texas Health Steps (EPSDT) Medical	\$198.8
Medical Transportation	\$128.3
Health Care Standards	
Laboratory	\$42.6
Health Care Standards	\$23.4
Laboratory Bond Debt Service	\$6.3
Promote Equitable Access	
Family Planning	\$142.6
Women and Children's Health Services	\$89.8
Special Needs Children (CIDC)	\$77.9
Community Health Services	\$34.3
Abstinence Based Education	\$14.2
Coordinated Health System	
Support of Indigent Health Services	\$95.2
Coordinated Care: TDH Hospitals	\$75.0
Indigent Health Reimbursement	\$40.0
Public Health Services	\$19.7
Vital Statistics System	\$9.6
Emergency Health Care System	\$8.7
Health Data and Policy	\$4.4
Health Care and Outcomes	\$2.9
Administration	
Central Administration	\$32.0
Other Support Services	\$25.6
Regional Administration	\$18.7
Information Resources	\$10.1



Estimated Expenditures by Strategy — Fiscal Years 2002/2003	Amount in Millions
Tobacco Settlement Receipts	
Tobacco Education/Enforcement	\$26.0
HHSC — Medicaid Simplification	\$17.7
HHSC — Medicaid Provider Rates	\$13.9
EMS and Trauma Care	\$8.0
Children and Public Health	\$8.0
TDH Children's Immunizations	\$5.4
Small Urban Hospitals	\$2.0
TDH Newborn Hearing Screening	\$1.2



Essential Public Health Service Programs



Program/Division:

Adolescent Health

Organizational Placement:

Associateship for Family Health

Program Purpose:

Develop systems that increase access to preventive and primary care for adolescents and integrate health promotion with adolescent health care.

Major Responsibilities:

Develop integrated and comprehensive services for adolescents through joint planning with TDH programs (including Women's Health, Abstinence Education, School Health, Injury Prevention, HIV/STD, Immunizations) and other agencies (including TEA, TJPC, MHMR, TCADA, PRS and CPS).

Collaborate with public and institutional medical providers and with policy providers for health care funding systems, including Texas Health Steps (EPSDT) and Health and Human Services Commission (Managed Care/CHIP) systems, to increase access to preventive and primary care for adolescents.

Assess training needs statewide and facilitate provisions of training and technical assistance to increase state and community level capacity to provide comprehensive services for adolescents.

Respond to inquiries concerning adolescent health services from medical professionals, legislators, other agencies, and the public.

Population Served:

Adolescents in Texas (ages 11-24 years).

Contact Information:

Florastine Mack, R.N., B.S.N., M.S.H.P., State Adolescent Health Coordinator

Phone: 512.458.7700, ext. 2021; fax: 512.458.7350

florastine.mack@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/adolescent/default.htm

Location: Moreton Building, Room M-534

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Anatomical Gift Education Program (AGEP)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Educate Texas residents about the benefits, laws, and procedures governing organ, eye, and tissue donation.

Major Responsibilities:

Educate Texans about the benefits, laws, and procedures governing organ, eye, and tissue donation.

Serve as information and referral source on organ donation and transplantation for the public.

Population Served:

State of Texas.

Contact Information:

Susan Ristine, M.S.H.P., Information Specialist

Phone: 512.834.4551; fax: 512.834.4561

susan.ristine@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/khc

Location: Exchange Building, 8407 Wall Street, Room S-2

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Athletic Trainers, Advisory Board of (ABAT)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who perform the duties of an athletic trainer or hold themselves out as an athletic trainer, as set forth in the Athletic Trainer Licensing Act, Chapter 451, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including guidelines for conduct for athletic trainers and requirements for continuing education.

Receive and process applications for regular and temporary licensure and issue licenses to qualified individuals seeking licensure and renewal as an athletic trainer in Texas in accordance with Title 25, Texas Administrative Code, Part 1, Chapter 313 (rules of the ABAT), and the Act.

Receive, process, and investigate consumer and administrative complaints against licensed athletic trainers in accordance with the Act and the rules.

Impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Prepare and conduct licensure examinations.

Population Served:

State of Texas.

Contact Information:

Heather Muehr, Program Administrator

Phone: 512.834.6615; fax: 512.834.6676

heather.muehr@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/at.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Behavioral Risk Factor Surveillance System (BRFSS)

Organizational Placement:

Office of the Deputy Commissioner for Administration

Program Purpose:

Collect uniform, state-based data on preventive health practices and risk behaviors that are linked to chronic diseases, injuries, and preventable infectious diseases. BRFSS telephone surveys provide data that public and private, federal, state, and local health authorities can use to identify major health risks, design interventions, set goals, and measure progress toward those goals.

Major Responsibilities:

Oversee the collection and processing of data for the only statewide system available to track important behavioral risk factors, health practices, and prevalence rates associated with many of the leading chronic diseases that affect the health of Texans.

Produce and distribute reports, peer-reviewed articles, and data tabulations in support of public health surveillance, research, planning, policy development, and evaluation.

Respond to requests for data and technical assistance made by TDH programs, local health departments, and other organizations.

Collaborate with TDH programs, local health departments, and other organizations to identify emerging health issues and develop special surveys and survey questions to address those issues.

Monitor progress of the Texas population on Healthy People objectives and other indicators of health outcomes and status.

Population Served:

State of Texas.

Contact Information:

Jimmy Blanton, M.P.A., Epidemiologist
Phone 512.458.7111, ext. 6593; fax: 512.458.7429
jimmy.blanton@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/chronicd/default.htm
Location: Moreton Building, Room M-660
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Biochemistry and Genetics Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Provide analytical testing services in support of women, children, and newborns' health. The vast majority of the testing done by this division serves the purpose of finding children and infants with potentially life devastating illnesses at the earliest age possible.

Major Responsibilities:

Provide laboratory testing for the newborn screening program.

Provide laboratory-testing services for the Texas Health Steps program and education to the submitters.

Provide blood lead testing for the state.

Provide prenatal screening of expectant mothers to determine risk of children being born with Downs syndrome, Trisomy 18, and neural tube defects.

Report more than 4 million laboratory test results each year.

Population Served:

State of Texas.

Contact Information:

Eldridge T. Hutcheson, Ph.D., Director

Phone: 512.458.7430; fax: 512.458.7221

eldridge.hutcheson@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/lab

Location: Laboratory Building, Room L-204.1

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Birth Defects Monitoring Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Identify and describe the patterns of birth defects in Texas through operation of an active surveillance system. Collaborate in finding causes of birth defects, working towards prevention, and linking families with services.

Major Responsibilities:

Create and maintain a registry of birth defects and compile/disseminate data about birth defect patterns in Texas.

Monitor data for changes in rates through time and place and respond to perceived changes in the occurrence of birth defects (cluster investigations).

Participate in and facilitate research studies to help identify causes of birth defects.

Support the education of the general public and health professionals about the causes, surveillance, impact, and prevention of birth defects.

Refer identified children and their families into services.

Population Served:

State of Texas.

Contact Information:

Mark Canfield, Ph.D., Director

Phone: 512.458.7232; fax: 512.458.7330

mark.canfield@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/tbdmd/index.htm

Location: Tower Building, Room T-707

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Border Health, Office of

Organizational Placement:

Office of the Executive Deputy Commissioner

Program Purpose:

Identify and prevent consumer, environmental, and community health hazards along the Texas-Mexico border in a bi-national effort that coordinates with local communities and U.S. and Mexican health entities.

Major Responsibilities:

Promote and coordinate between U.S. and Mexican health entities on public health issues of the U.S.-Mexico border.

Act as the Texas Outreach Office for the U.S.-Mexico Border Health Commission.

Inform, educate, and mobilize community partnerships with respect to colonia water/wastewater issues.

Diagnose and investigate community health hazards and problems.

Act as the central point of communication for the Texas Department of Health on public health issues pertaining to the Texas-Mexico border.

Population Served:

The population of the 32 border counties as defined by the La Paz Agreement: Brewster, Brooks, Cameron, Crockett, Culberson, Dimmit, Duval, Edwards, El Paso, Frio, Hidalgo, Hudspeth, Jeff Davis, Jim Hogg, Kenedy, Kinney, La Salle, Maverick, McMullen, Pecos, Presidio, Real, Reeves, Starr, Sutton, Terrell, Uvalde, Val Verde, Webb, Willacy, Zapata, Zavala.

Contact Information:

Ronald J. Dutton, M.S., Ph.D., Director

Phone: 512.458.7675; fax: 512.458.7262

feedback.obh@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/border

Location: Tower Building, Room T-602

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Breast and Cervical Cancer Control Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide breast and cervical cancer screening.

Major Responsibilities:

Screening, referral, and follow-up, quality assurance, case management, partner development, public information, professional education, surveillance, and evaluation.

Population Served:

Low-income, underserved, uninsured women with special emphasis on reaching those who are geographically or culturally isolated, older, or members of racial/ethnic minorities. Priority is given to women ages 50–64 for breast cancer screening and rescreening and women 18–64 that have not been screened for cervical cancer within the past five years.

Contact Information:

Rosamaria Murillo, L.M.S.W., Director
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Program Web site: www.tdh.state.tx.us/bcccp
Location: General Building, Room G-407
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Cancer Registry Division / Texas Cancer Registry (TCR)

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Collect and analyze population-based cancer incidence data.

Major Responsibilities:

Maintain a statewide cancer incidence reporting system.

Monitor and maintain accurate, complete, and timely cancer incidence data through systematic quality assurance procedures.

Analyze cancer incidence and mortality data, including responding to data requests and publishing reports.

Provide data for etiologic research.

Provide data for cancer prevention and control planning, evaluation, and educational programs.

Population Served:

State of Texas.

Contact Information:

Nancy S. Weiss, Ph.D., Director

Phone: 512.458.7523; fax: 512.458.7681

nancy.weiss@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/tcr

Location: Moreton Building, Room M-149

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Case Management (Children's Health)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide case management services to Medicaid enrolled high-risk pregnant women, infants, and children as well as children enrolled in the Children with Special Health Care Needs Program and those receiving SSI benefits. These services assist individuals with accessing needed medical, social, educational, and other services.

Reduce morbidity and mortality among pregnant women and infants, and provide equal access to all services necessary for each recipient to have an opportunity to develop and maintain his or her maximum progress toward age-appropriate development, health, wellness, and educational pursuits.

Major Responsibilities:

Administer Texas Health Steps Medical Case Management (THSteps MCM), Targeted Case Management for Pregnant Women and Infants (TCM/PWI), and Children with Special Health Care Needs (CSHCN) case management programs.

Develop policies and procedures for program operation.

Quality assurance and technical assistance for case management programs.

Training for case management providers and contractors.

Population Served:

Residents of Texas (including non-citizens); children birth to 21 years (health condition or health risk, medically fragile, medically complex) and high-risk pregnant women (any age, Medicaid enrolled or Title V eligible).

Contact Information:

Lori Chapin, Case Management Administrative Assistant

Phone: 512.458.7111, ext. 2168; fax: 512.458.7334

lori.chapin@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/caseman/caseman.htm

Location: Moreton Building, Room M-565

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Chronic Disease and Tobacco Prevention, Bureau of

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Provide chronic disease prevention information, education, resources, and assistance to the people of Texas to make healthy life choices, reduce the human and economic impact of poor health, reduce the incidence of premature death and disability, and promote healthy communities.

Major Responsibilities:

- Surveillance and evaluation
- Community and policy development
- Health care improvement and health education
- Community outreach

Specific chronic diseases addressed include (but are not limited to):

- Cardiovascular Disease
- Cancer
- Diabetes
- Alzheimer's Disease
- Arthritis

Specific risk factors addressed include:

- Tobacco use
- Inadequate physical activity
- Poor diet

Population Served:

State of Texas.

Contact Information:

Philip Huang, M.D., M.P.H., Chief
Phone: 512.458.7200; fax: 512.458.7618
philip.huang@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/bditp.htm
Location: Tower Building, Room T-402
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Dietitians, Texas State Board of Examiners of (TSBED)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who have identified themselves as licensed dietitians or provisional licensed dietitians, as set forth in the Licensed Dietitian Act, Chapter 701, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for licensees.

Receive and process applications for regular and provisional licensure and issue licenses to qualified individuals seeking licensure in Texas in accordance with 22 Texas Administrative Code, Part 34, Chapter 711 (rules of the TSBED) and the Act.

Receive, process, and renew licenses in accordance with the Act and the rules, including determining compliance with rules relating to continuing education.

Receive, process, and investigate complaints against licensees and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of nutritional services regarding the Act and the rules, including the Code of Ethics, the licensing process and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Donna S. Flippin, Executive Secretary

Phone: 512.834.6601; fax: 512.834.4518

donna.flippin@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/diet.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756-3183



Program/Division:

Drugs and Medical Devices Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect public health and safety by preventing the sale of contaminated, adulterated, unsafe, and misbranded drugs, medical devices, and cosmetics; Enforce state laws concerning tanning, tattoo, and body piercing establishments and narcotic treatment programs. This is accomplished through inspection of facilities and products, education and training of the regulated industry and consumers, accurate and informative labeling, effective training programs for regulatory personnel and the regulated industries, partnerships with federal agencies, academia, industry, and trade associations, distribution of information and documents, and enforcement of applicable laws and regulations.

Major Responsibilities:

Protect the public health by conducting inspections of more than 2,800 complex drugs, medical devices, narcotic treatment programs, tanning, tattooing, body piercing, and salvage establishments and brokers annually to assure compliance with Health and Safety Code chapters.

Assure licensing for more than 7,500 drugs, medical devices, narcotic treatment programs, tanning firms, tattoo and/or body piercing studios, and salvage establishments and brokers.

Receive, monitor, and investigate more than 500 consumer complaints per year, assuring timely investigations, corrective actions, and responses to complainants.

Inspect firms for compliance for Certificates of Free Sale for firms desiring to export their products to foreign countries.

Initiate, monitor, and process enforcement actions for non-compliant drugs, medical devices, narcotic treatment programs, tanning firms, tattoo and/or body piercing studios, and salvage establishments and brokers.

Population Served:

State of Texas.

Contact Information:

Cynthia T. Culmo, R.Ph., Director
Phone: 512.719.0237; fax: 512.719.0261
cynthia.culmo@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/bfds/dmd
Location: 2201 Donley Drive, Suite 200
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Emergency Medical Services (Regulatory)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Ensure that prompt and skilled emergency medical care is available across the state. In partnership with Texas Department of Public Safety, keep unfit drivers off Texas roads.

Major Responsibilities:

Certify and license EMS personnel.

License EMS air and ground ambulance providers; register first responders.

Investigate complaints and take enforcement action, if necessary.

Review, approve, and monitor EMS education programs, courses, and continuing education programs.

Manage programs such as Out-of-Hospital, Do-Not-Resuscitate, and Medical Advisory Board.

Population Served:

State of Texas.

Contact Information:

Kathryn Perkins, R.N., M.B.A., Bureau Chief

Phone: 512.834.6700; fax: 512.834.6736

kathy.perkins@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/ems

Location: Exchange Building, 8407 Wall Street, Room N-402

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Emergency Medical Services Trauma Systems Development

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Improve the quality of emergency and medical care to people who are victims of injuries or illnesses by encouraging hospitals to provide trauma care and increasing the availability and quality of emergency medical care.

Major Responsibilities:

Designate trauma facilities.

Award grants to EMS firms.

Facilitate regional trauma system development.

Investigate complaints.

Provide current information to stakeholders and the public.

Population Served:

State of Texas.

Contact Information:

Kathryn Perkins, R.N., M.B.A., Bureau Chief

Phone: 512.834.6700; fax: 512.834.6736

kathy.perkins@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/ems

Location: Exchange Building, 8407 Wall Street, Room N-402

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Environmental Epidemiology and Toxicology

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Conduct disease surveillance, public health risk assessments and consultations, and epidemiologic and toxicologic investigations. Use the tools of epidemiology and toxicology to understand. Prevent toxic exposures and illnesses. Identify people at risk and promote actions to protect them.

Major Responsibilities:

- Coordinate and conduct health risk assessments of exposure to toxic substances or harmful physical agents.
- Conduct surveillance and follow-up of children with elevated blood lead levels.
- Conduct surveillance for four reportable occupational conditions.
- Conduct epidemiologic and toxicologic investigations of non-communicable disease clusters or suspected exposures to harmful physical agents and epidemiologic studies of noncommunicable diseases.
- Identify, promote, and implement strategies to prevent/reduce exposures to hazardous substances or harmful physical agents through community education, public health promotion, and risk communication activities.

Population Served:

State of Texas.

Contact Information:

John F Villanacci, Ph.D., and Judy Henry, Co-Directors
Phone: 512.458.7269; fax: 512.458.7222
john.villanacci@tdh.state.tx.us
judy.henry@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/epitox/default.htm
Location: Tower Building, Room T-701
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Environmental Sciences Division (Lab)

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Provide analytical chemistry laboratory support to the USEPA Safe Drinking Water Program and to other programs that support public health environmental programs. Nuclear emergency response is provided to the nuclear power plant sites.

Major Responsibilities:

Provide analytical chemical laboratory testing support to the USEPA Safe Drinking Water Program.

Analyze fish and shellfish from Texas coastal waters, inland lakes, and rivers for organic chemicals and toxic metals.

Determine radionuclides in environmental samples from nuclear power plant sites and provide nuclear emergency response to these sites.

Analyze selected consumer products, indoor air samples, and environmental samples for contaminants.

Analyze meat products for selected constituents.

Population Served:

State of Texas.

Contact Information:

Dwight Schaeper, Ph.D., Director

Phone: 512.458.7318, ext. 2429; fax: 512.458.7406

dwight.schaeper@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/lab/environm.htm

Location: New Lab Building, Room 639.2

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Farmers' Market Nutrition Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Farmers' Market Nutrition Program provides coupons to women and children participating in the Special Supplemental Nutrition Program for Women, Infants and Children (WIC) in local agency areas where certified farmers' markets exist. The coupons are redeemable for fresh fruits and vegetables at these farmers' markets.

The purpose of the program is to provide WIC participants with fresh fruits and vegetables while promoting use, awareness, and sales of local community-based farmers' markets. To be authorized, the market association must be certified by the Texas Department of Agriculture and enter into an agreement with the Texas Department of Health.

Major Responsibilities:

Issue women and children \$14 of WIC food vouchers to be redeemed at authorized farmers' markets. These vouchers are issued in \$2 increments, and will only be issued once per summer season.

Provide reimbursement of the costs of fruits and vegetables sold to market associations, which send vouchers to the TDH Austin office.

Population Served:

Women and children participating in WIC in areas where authorized farmers' markets exist.

Contact Information:

Mike Montgomery, Bureau Chief
Phone: 512.458.7444; fax: 512.458.7446
mike.montgomery@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/WIC
Location: 4616 Howard Lane, Suite 275
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

**Fitting and Dispensing of Hearing Instruments, Texas State
Committee of Examiners in the (SCEFDHI)**

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of fitting and dispensing of hearing instruments and have identified themselves as licensed fitters and dispensers of hearing instruments, as set forth in the Licensed Fitter and Dispenser of Hearing Instruments Act, Chapter 402, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for fitters and dispensers of hearing instruments.

Receive and process applications for regular licensure and temporary training and apprentice permits, and issue licenses to qualified individuals seeking licensure or renewal as a fitter and dispenser of hearing instruments in Texas in accordance with Title 22, Texas Administrative Code, Part 7, Chapter 141 (rules of the SCEFDHI) and the Act.

Receive, process, and investigate complaints against licensed fitters and dispensers of hearing instruments and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Receive, process, and approve applications for continuing education providers and continuing education programs.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of fitting and dispensing of hearing instrument services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Bobby D. Schmidt, M.Ed., Executive Director

Phone: 512.834.6784; fax: 512.834.6677

bobby.schmidt@tdh.state.tx.us

Program Web site: www.tdh.state.us/hcqs/plc/fdhi.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

General Sanitation Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Ensure compliance with environmental health and sanitation laws and rules.
The program strives to make prevention the priority of community public health efforts.

Major Responsibilities:

Institutional sanitation and youth camp inspection & licensing.

Field sanitation, public lodging, public health nuisance, and migrant labor housing inspection & licensing.

Recreational sanitation and public swimming pool & spa sanitation.

Rodent & vector control and non-commercial certified pesticide applicator licensing and inspection.

Population Served:

State of Texas.

Contact Information:

Elías Briseño, R.S., Director General Sanitation Division

512.834.6635, ext. 2303; fax: 512.834.6707

elias.briseno@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/beh/gs/default.htm

Location: Exchange Building, 8407 Wall Street, Room N-362

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Genetics Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Improve the health of children who have genetic disorders; provide all people of Texas with equal access to services; provide leadership in evaluating and securing quality genetic health care; offer opportunities for Texans to achieve the best progress in their pursuit of wellness.

Major Responsibilities:

Contract for direct genetic services and population-based genetic projects.

Assume leadership for policy development, quality assurance, and assessment roles for all TDH genetics activities.

Provide clinical services in the El Paso area; coordinate its activities with the TDH Birth Defects Registry.

Provide educational material to health care providers, consumers, and the public regarding the importance of genetic services.

Population Served:

Children (birth through 20 years) and women (over 21 years).

Contact Information:

Margaret Drummond-Borg, M.D., Division Director

Phone: 512.458.7111, ext. 3101; fax: 512.458.7593

margaret.borg@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/newborn/newborn.htm

Location: Moreton Building, Room M-555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Hansen's Disease Program

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Provide community based outpatient services to clients with Hansen's Disease.

Major Responsibilities:

Collect data on reported Hansen's Disease (HD) cases, suspects, and contacts, and perform statistical analysis on that data.

Educate health care providers about HD and provide technical assistance on treatment and services provided through the program.

Monitor and evaluate four HD clinics located in Dallas, Harlingen, Houston, and San Antonio to assess and improve the effectiveness of services in the treatment of HD patients.

Population Served:

All persons in Texas diagnosed with HD, as well as contacts to cases, and suspects.

Contact Information:

Virginia Enriquez, Public Health Technician

Phone: 512.458.7447; fax: 512.458.7451

virginia.enriquez@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us

Location: General Building, Room G-308

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Health Facility Licensing and Compliance Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect the health and safety of consumers receiving health care services in facilities regulated by this division. The regulated facilities are general and special hospitals, private psychiatric hospitals, crisis stabilization units, special care facilities, abortion facilities, ambulatory surgical centers, birthing centers, and end stage renal disease facilities.

Major Responsibilities:

Issue initial and renewal licenses.

Conduct surveys.

Conduct complaint investigations.

Review architectural plans.

Develop, maintain, and enforce rules based upon statutory authority.

Population Served:

State of Texas.

Contact Information:

Nance Stearman, R.N., M.S.N., Director

Phone: 512.834.6752; fax: 512.834.6653

nance.stearman@tdh.state.tx.us

Division Web site: www.tdh.state.tx.us/hfc/hfc-web.htm

Location: Exchange Building, 8407 Wall Street

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Health Information Research Team (HIRT)

Organizational Placement:

Office of the Deputy Commissioner for Administration

Program Purpose:

The Health Information Research Team (HIRT) supports public health surveillance, evaluation, research, and policy analysis through the collection, analysis, and dissemination of health data and related information. HIRT develops innovative methods for providing health related data to both the public and health professionals.

Major Responsibilities:

Serve as a health data and analysis resource for the Department, other governmental entities, and the private sector. Develop and disseminate health data into user friendly and broadly accessible electronic and hard copy formats [e.g., Texas Health Data, Texas Strategic Health Status Indicators Web site, "Selected Demographic and Public Health Measures: Rankings for Texas Counties," "Migration for Birth," "Year 2000 Health Status Indicator Report," and "Texas Health Facts" (County Fact Sheets)].

Consult with and provide support to Texas Health Steps to develop and disseminate health related outcomes data.

Provide central office and local health authorities with strategic health status indicators via the Texas Strategic Health Status Indicator Web site.

Coordinate with TDH programs, including Vital Statistics and the Laboratory, to provide technical assistance and to link disparate data systems for management and research purposes.

Manage the Texas Behavioral Risk Factor Surveillance System.

Population Served:

State of Texas.

Contact Information:

Gary W. Rutenberg, Ph.D., Epidemiologist/Manager

Phone 512.458.7261; fax: 512.458.7429

gary.rutenberg@tdh.state.tx.us

Location: Moreton Building, Room M-660

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Health Professions Resource Center

Organizational Placement:

**Office of Health Information and Analysis, Deputy Commissioner
for Administration**

Program Purpose:

Collect, analyze, and publish employment, demographic, supply, and educational trends for health professionals. Transferred to the governance of the Statewide Health Coordinating Council in 1997, though day-to-day administration of the Center continues to reside with TDH.

Major Responsibilities:

Develop programs, plans, and initiatives concerning the supply, requirements, recruitment, and retention of health professionals in border, rural, and underserved areas, and in elderly populations. Consult and coordinate findings with state, federal, and private agencies.

Collect, analyze, and publish information on the demography, supply, and requirements for health professionals, the standardization of data collection methods at licensing boards, the upcoming need for geriatricians, the affect of telemedicine and telehealth on alleviating workforce shortages, and the recruitment and retention of providers in shortage areas. Disseminate current and historical health professional data through the center's Web site, the state health plan, and annual supply reports.

Manage the Clearinghouse for Health Professionals where primary care providers may seek collaborative practice agreements.

Designate health facilities as eligible sites for granting mid-level providers limited prescriptive authority.

Consult and coordinate with community representatives and the U.S. Department of Health and Human Services (DHHS) during the process of securing federal shortage designations for underserved Texas populations, facilities, and areas (HPSAs/MUAs).

Population Served:

State of Texas.

Contact Information:

Bruce A. Gunn, Ph.D., Director
Phone 512.458.7261; fax: 512.458.7344
bruce.gunn@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/dpa/coverpg.htm
Location: Moreton Building, Room M-631
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program or Division:

Health Program Support

Organizational Placement:

**Office of Health Information and Analysis, Deputy Commissioner
for Administration**

Program Purpose:

The Health Program Support section distributes tobacco funds to hospital districts and other political subdivisions, distributes unclaimed lottery funds to hospitals, reviews grant applications from TDH programs, and provides administrative support for the Preventive Health and Health Services Block Grant (PHHSBG).

Major Responsibilities:

Answer questions from hospitals and political subdivisions regarding the process for distributing tobacco and lottery funds and coordinate with the Tobacco Settlement Permanent Trust Account Administration Advisory Committee on the distribution of tobacco funds. Audit annual expenditure statements from political subdivisions.

Distribute the multi-categorical teaching hospital account and tertiary medical services funds from unclaimed lottery proceeds to UTMB and trauma centers. Audit biennial applications for tertiary funds.

Administer contracts under the Community (Small Urban) Hospital Capital Improvement Program.

Serve as fiscal agent for needs assessment contracts under HUD mortgage loan guarantee program for hospitals.

Review grant applications from TDH programs to help ensure accuracy and completeness. Work closely with the PHHSBG Coordinator.

Population Served:

State of Texas.

Contact Information:

Peggy Belcher, Manager

Phone: 512.458.7261; fax: 512.458.7344

peggy.belcher@tdh.state.tx.us

Program Web sites: www.tdh.state.tx.us/dpa/tobacco.htm,

www.tdh.state.tx.us/hosprfp/tmsp.htm,

www.tdh.state.tx.us/hosprfp/hspgrant.htm,

www.tdh.state.tx.us/hosprfp/hud.htm

Location: Moreton Building, Room M-622

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Hepatitis C Initiative

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose

Address the hepatitis C epidemic in the state.

Major Responsibilities:

Provide hepatitis C virus (HCV) counseling and testing to those at risk to prevent further transmission and new cases.

Provide HCV training for counselors who serve hepatitis C at-risk clients.

Provide physicians and other healthcare professionals with training, which helps them to understand the value of early detection.

Conduct public awareness, public education, and community outreach activities, which help reduce risky behaviors and help to prevent the spread of hepatitis C.

Conduct seroprevalence studies, which can be used to better plan public awareness and public education activities.

Population Served:

State of Texas.

Uninsured Texans are eligible for free HCV counseling and testing services.

Contact Information:

Gary Heseltine, M.D., M.P.H., Staff Epidemiologist

Phone: 512.458.7676; fax: 512.458.7616

gary.heseltine@tdh.state.tx.us

Program Web site: www.tdhideas.org

Location: Tower Building, Room T-801

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

HIV/STD Epidemiology and Surveillance

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Collect, analyze, and interpret data on HIV/AIDS and other sexually transmitted disease (STD) in Texas. This information is used to characterize the twin epidemics of HIV and STD and to plan, develop, and evaluate HIV/STD prevention and services programs.

Major Responsibilities:

Coordinate and manage statewide HIV/AIDS and STD surveillance systems, and maintain associated automated surveillance morbidity databases.

Determine trends in the incidence and prevalence of HIV/AIDS and other STD, and conduct specialized epidemiologic and behavioral studies of HIV/AIDS and other STD.

Disseminate HIV/STD data and provide these data to prevention and service planning bodies for use in planning, developing, and evaluating HIV/AIDS and other STD program and services.

Conduct special projects to investigate ways to improve the performance of HIV/AIDS and other STD prevention and services systems.

Provide epidemiologic and program performance data for the TDH performance measures and for grants and cooperative agreements.

Population Served:

State of Texas.

Contact Information:

Sharon K. Melville, M.D., M.P.H., Director, HIV/STD Epidemiology Division

Phone: 512.490.2545; fax: 512.490.2536

sharon.melville@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hivstd

Location: 2115 Kramer Lane, Room B-13

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

HIV/STD Prevention

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Prevent and control the spread of HIV/STD by planning, implementing, and supporting HIV/STD prevention activities through funding awards, provision of resources, capacity building, training, technical assistance, policy development, and monitoring activities.

Major Responsibilities:

Conduct planning, implementation, support, monitoring, and evaluation of HIV/STD prevention activities.

Conduct competitive funding processes; develop and implement funding award contracts for prevention activities with local health departments and community-based organizations.

Provide HIV/STD-related capacity building, training, and technical assistance to contractors and regional staff.

Develop internal and external program policies.

Provide funding resources and technical assistance to support local HIV/STD planning groups.

Population Served:

State of Texas.

Special targeted sub-populations include young women under 24 years of age, racial/ethnic minorities, and other populations defined by specific risk behaviors.

Contact Information:

Casey S. Blass, Director, HIV/STD Health Resources Division

Phone: 512.490.2515; fax: 512.490.2538

casey.blass@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hivstd/

Location: 2115 Kramer Lane

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

HIV/STD Services

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Enhance the lives of individuals with HIV disease or other sexually transmitted diseases (STD) by providing life-sustaining or curative medications to treat these conditions; ensure high-quality clinical and critical social services are available and accessible statewide.

Major Responsibilities:

Administer resources, in accordance with state and federal mandates, to be used by contractors and providers for the delivery of high-quality HIV/STD services to meet the needs of those infected with these diseases.

Conduct quality assurance and investigative reviews of and provide technical assistance to state funded grantees that provide clinical and social services to individuals with HIV disease or STD.

Purchase and distribute medications for the treatment of HIV disease, opportunistic diseases related to AIDS, and medications for other STD.

Population Served:

HIV/STD Services serves:

Residents of Texas.

Those infected with HIV or exposed/infected with other STD.

Texas HIV Medication Program (THMP) serves:

Residents of Texas.

Those with confirmed HIV disease.

The uninsured or underinsured.

Those at or below 200 percent of the Federal Poverty Limit.

The State of Texas and Health Resources Services Administration (HRSA) set eligibility requirements.

Contact Information:

Linda S. Moore, M.S., R.N., Director, HIV/STD Clinical Resources Division

Phone: 512.490.2505; fax: 512.490.2544

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Program Web site: www.tdh.state.tx.us/hivstd

Location: 2115 Kramer Lane

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Hospital Data Section, Data Development and Management Division

Organizational Placement:

Office of the Deputy Commissioner for Administration

Program Purpose:

Hospital Data section performs three primary functions: (1) hospital data collection and reporting required under Health and Safety Code, Chapter 104 and Chapter 311, Subchapter C, (2) Nonprofit hospital charity care and community benefits reporting required under Health and Safety Code, Subchapters C and D, and (3) dissemination of information on office reports/products and performance measure reporting to the Legislative Budget Board (LBB).

Major Responsibilities:

Collect and report on select utilization and financial data mandated under the statute from Texas Hospitals.

Collect and report on charity care and community benefits information from Texas nonprofit hospitals.

Disseminate information on office products/data and report on the workload measure to LBB.

Assess stakeholder data needs via stakeholder survey and inventory of health related data.

Population Served:

State of Texas.

Contact Information:

Dwayne Collins, Planner

Phone: 512.458.7261; fax: 512.458.7344

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Program Web site: www.tdh.state.tx.us/dpa

Location: Moreton Building, Room M-660

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Immunization Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Improve the quality and longevity of life for people in Texas by achieving and maintaining a vaccine-preventable disease free environment, and serve as a safety net for those without other means to be vaccinated and protected from disease.

Major Responsibilities:

Provide vaccines to physicians, clinics, and other immunization providers in Texas.

Analyze data to assess the effectiveness of and need for disease prevention activities.

Serve as a resource to medical and health professionals and the general public educating on the importance of vaccines and the risk of preventable diseases.

Conduct quality assurance and clinic assessment activities to assist health care providers in improving immunization practices and increasing rates.

Maintain complete and accurate immunization histories on the children of Texas.

Population Served:

All residents of the state of Texas and children through 18 years of age who are Medicaid-eligible, not insured, Native American, and Alaskan Natives (eligibility set by CDC).

Contact Information:

Jan W. Pelosi, M.P.H., Director

Phone: 512.458.7284; fax: 512.458.7743

jan.pelosi@tdh.state.tx.us

Program Web site: www.immunizetexas.com

Alternate contact: Pat Feagin, ext. 6323

Location: Tower Building, Room T-303

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Infectious Disease Epidemiology and Surveillance

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Use the principles of epidemiology to prevent and reduce infectious disease morbidity and mortality in Texas.

Major Responsibilities:

Conduct surveillance for over 40 reportable infectious conditions that can be airborne, blood borne, food borne, waterborne, vector borne, or nosocomial.

Assist local and regional health departments in conducting investigations of actual or possible outbreaks of infectious diseases.

Provide consultations regarding infectious diseases to members of the public, health care providers, and staff members at local and regional health departments.

Rapidly distribute disease alerts to hospitals, infectious disease specialists, and local and regional health departments.

Educate the general public and medical communities regarding the occurrence, prevention, and control of notifiable infectious diseases.

Population Served:

State of Texas.

Contact Information:

Jeff Taylor, MPH, Assistant Director

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jeff.taylor@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/ideas/engideas.html

Location: Tower Building, Room T-801

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Injury Epidemiology and Surveillance Program

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Collects and analyze injury data and publish statistical reports.

Major Responsibilities:

Maintain a statewide EMS and Trauma Registry that collects and analyzes data from EMS firms and hospitals from across the state.

Collect and analyze data on traumatic brain injuries, spinal cord injuries, major trauma, and drownings/near-drownings.

Collect and analyze data from poison control centers.

Collect and analyze data from Child Fatality Review Teams on the causes of child deaths.

Publish injury reports, respond to injury data requests, investigate public concerns, and identify other injury data sources.

Population Served:

State of Texas.

Contact Information:

David F. Zane, M.S., Director

Injury Epidemiology and Surveillance Program

Phone: 512.458.7266; fax: 512.458.7666

david.zane@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/injury

Location: Tower Building, Room T-706

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Licensing and Enforcement Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Support the regulatory activities of the TDH Food and Drug Safety Bureau: the licensing of regulated firms; issuance of Certificates of Free Sale for exporters; protecting the consumer by effective enforcement of the various state and federal food and drug laws, rules, and regulations.

Major Responsibilities:

The timely processing of license and permit applications, including collection of fees, for food wholesalers and manufacturers, bottled water operators, retail food establishments, retail temporary events, certified food managers, drug manufacturers in state (and distributors in state and out-of-state), device manufacturers and distributors, tanning facilities, tattoo and body piercing studios, and salvage establishments and brokers.

Effective support and coordination of the Bureau's enforcement activities by working closely with the Drugs and Medical Devices Division, the Retail Foods Division, the Manufactured Foods Division, the Seafood Safety Division, the Milk and Dairy Division, and the Meat Safety Assurance Division.

Issuance of Certificates of Free Sale for manufacturers and distributors of food, drugs, medical devices, and cosmetics originating in this state.

Educate the public and licensed firms about food and drug safety and laws, rules, and regulations.

Population Served:

State of Texas.

Contact Information:

Derek J. Jakovich, J.D., M.B.A., M.H.A., Director

Phone: 512.719.0222; fax: 512.719.0210

derek.jakovich@tdh.state.tx.us

Division Web site: www.tdh.state.tx.us/bfds/lic

Location: Donley Building, 2201 Donley Drive, Suite 200

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Male Involvement Project, Office of Special Projects (Women's Health)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Fund and coordinate five male involvement demonstration projects in Houston, Austin, San Antonio, Rio Grande Valley, and El Paso areas. Determine and report what works and what does not in preventing unplanned teen pregnancy (fatherhood).

Major Responsibilities:

Monitor contracting, program activities, reporting, and evaluation of male involvement projects.

Provide technical assistance and training to the projects and Public Health Regions.

Expand awareness and expertise of male health needs in Public Health Regions through needs assessment, education, and training.

Coordinate the State Steering Committee for Male Involvement.

Population Served:

Low-income adolescent males and men ages 12 to 25 years old residing in the five target areas (Houston, Austin, San Antonio, Rio Grande Valley, and El Paso areas).

Contact Information:

Alex Fisher, M.Ed., Male Involvement Coordinator

Phone: 512.458.7111, ext.2141; fax: 512.458.7203

alex.fisher@tdh.state.tx.us

Program Web site: www.texasmalescare.org

Location: Moreton Building, Room M-378

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Manufactured Foods Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose

Ensure the safety and the proper and truthful labeling of all foods manufactured and distributed within this state through inspections of food manufacturers, wholesale food distributors, and bottled and vended water establishments.

Major Responsibilities:

Enforcement of Health and Safety Code Chapter 431 through the inspection and licensing of over 17,000 food manufacturers, wholesale food distributors, and vended water operators in this State, and the review of approximately 25,000 food and dietary supplement labels for compliance.

Enforcement of Health and Safety Code Chapter 341 through the testing of applicants and issuance of Certificates of Competency to operators of bottled and vended water establishments.

Enforcement of Health and Safety Code Chapter 432 through the inspection and licensing of approximately 200 food salvage establishments in this State.

Population Served:

State of Texas.

Contact Information:

R. D. Sowards, Jr., Director

Phone: 512.719.0243; fax: 512.719.0263

dan.sowards@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bfds/foods/default.htm

Location: 2201 Donley Drive, Suite 200

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Marriage and Family Therapists, Texas State Board of Examiners of (TSBEMFT)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of marriage and family therapy and have identified themselves as licensed marriage and family therapists, as set forth in the Licensed Marriage and Family Therapists Act, Chapter 502, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for marriage and family therapists.

Receive and process applications for regular, provisional, and temporary licensure and issue licenses to qualified individuals seeking licensure and renewal as a marriage and family therapist in Texas in accordance with Title 22, Texas Administrative Code, Part 35, Chapter 801 (rules of the TSBEMFT) and the Act.

Receive, process, and investigate complaints against licensed marriage and family therapists and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Receive, process, and approve applications for Continuing Education Providers and Continuing Education Programs.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of marriage and family therapy services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Bobby D. Schmidt, M.Ed., Executive Director

Phone: 512.834.6784; fax: 512.834.6677

bobby.schmidt@tdh.state.tx.us

Program Web site: www.tdh.state.us/hcqs/plc/fdhi.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Meat Safety Assurance Division (MSA)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect the public's health by assuring the consumer that products produced under the division's jurisdiction were produced from healthy animals that were humanely slaughtered, prepared in a sanitary manner, contain no harmful ingredients, and were appropriately labeled. MSA assures that rendering businesses, dead animal haulers, and renderable raw material haulers operate in a manner that does not create a nuisance or divert renderable materials to the human food chain.

Major Responsibilities:

Provide continuous inspection services to those who slaughter and/or process meat, poultry, or exotic livestock for subsequent wholesale distribution; provide risk-based inspection of facilities that slaughter and/or process livestock for the owner, with all products returned to the owner for personal use.

Carry out compliance activities to assure that only safe, wholesome, and properly labeled meat or poultry products are sold in commerce.

Carry out on-going microbiological surveillance activities; monitor product recalls; approve product labels; respond to industry and consumer complaints; serve as an information resource to the regulated industry and the public.

License and inspect rendering establishments, dead animal haulers, and renderable raw materials hauler.

Population served:

State of Texas.

Contact Information:

Lee C. Jan, D.V.M., Director

Phone: 512.719.0205; fax: 512.719.0240

lee.jan@tdh.state.tx.us

Division Web site: www.tdh.state.tx.us/bfds/msa

Location: Donley Building, 2201 Donley Drive, Suite 200

Mailing address: 1100 West 49th Street, Austin Texas. 78756



Program/Division:

Medical Physicists, Texas Board of Licensure for Professional (TBLPMP)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of medical physics and have identified themselves as licensed medical physicists, as set forth in the Medical Physics Practice Act, Chapter 602, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for licensed medical physicists.

Receive and process applications for regular and temporary licensure, and issue licenses to qualified individuals seeking licensure and renewal as a medical physicist in Texas in accordance with 22 Texas Administrative Code, Chapter 601 (rules of the TBLPMP) and the Act.

Receive, process, and investigate consumer and administrative complaints against licensed medical physicists in accordance with the Act and the rules.

Impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules. Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of medical physicists services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Jeanette Hilsabeck, Executive Secretary

Phone: 512.834.6655; fax: 512.834.6677

jeanette.hilsabeck@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/physics.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Microbiological Services Division (Lab)

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Provide diagnostic, reference, and surveillance testing for physicians, hospitals, reference laboratories, and TDH programs in the sciences of microbiology.

Major Responsibilities:

Provide microbiological laboratory testing for over 700,000 samples in support of the department's programs using techniques in bacteriology, mycology, mycobacteriology (TB), parasitology, serology/immunology, virology, and entomology.

Provide leadership to local health department laboratories and diagnostic testing for biothreat agents, common source outbreaks, and other public health threats and emergencies.

Provide consultation and laboratory support for common source outbreak investigation. Provide molecular microbiological techniques as a tool for identification of pathogenic microbes and epidemiology.

Provide state-of-the-art molecular epidemiological techniques, assist the Infectious Disease and Epidemiology, Zoonosis Control Divisions in their efforts to contain the spread of illness by tracing an outbreak of disease to its likely origin. This includes testing for rabies, plague, and Hantavirus from animal and insect as well as human samples.

Provide surveillance testing of water, milk, shellfish, and other products to insure the public's health.

Population Served:

State of Texas.

Contact Information:

L. Bruce Elliott, Dr.P.H., Director

Phone: 512.458.7760; fax: 512.458.7452

bruce.elliott@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/lab/micro_services_homed.htm

Location: New Lab Building, Room 451.3

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Midwifery Board / Texas Midwifery Program

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of midwifery, as set forth in the Texas Midwifery Act, Occupations Code Chapter 203 (the Act).

Major Responsibilities:

Promulgate rules at 22 Texas Administrative Code 831 (the rules) to implement the provisions of the Act subject to Board of Health approval.

Receive and process applications for initial and renewal midwifery documentation and issue initial and renewal documentation to qualified individuals in accordance with the Act and the rules.

Receive, process, and approve applications for basic midwifery education programs.

Receive, process, and investigate consumer and administrative complaints against persons practicing midwifery in Texas and impose disciplinary actions against individuals deemed to be in violation of the Act and the rules.

Inform and educate documented midwives, prospective midwives, educators, employers, stakeholder groups, and consumers of midwifery services regarding the Act and the rules, including the standards of practice, the documentation process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Yvonne Feinleib, Program Administrator

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midwifery@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/midwif.htm

Office Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Milk and Dairy Products Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Ensure the safety and quality of milk, milk products, and frozen desserts by the planning and implementation of a regulatory program focusing on facility or operational oversight through inspection and product sampling, surveys, and through education and training sponsored by the division to positively impact illness or mortality due to milk-borne diseases.

Major Responsibilities:

Protect the public health by the development and enforcement of rules pursuant to Chapters 435 and 440 of the Texas Health and Safety Code for the regulation of milk, milk products, and frozen desserts production, processing/manufacturing, transportation, storage facilities and operations, and product distribution.

License or permit each milk, milk product and frozen dessert production, processing, manufacturing, transportation, storage, and delivery facility or operation that meets minimum requirements for such facility or operation and inspect those facilities and operations for compliance with health and safety standards.

Collect milk, milk product, and frozen dessert samples for laboratory analysis to assure quality and safety standards are achieved.

Survey, at frequencies dictated by the “Methods of Making Surveys” by Public Health Service / United States Food and Drug Administration Grade A milk and milk products, facilities and operations entering into interstate commerce of their products, or intending them for sale in federally subsidized school milk programs, or to be sold on military reservations and veteran’s hospitals.

Conduct, sponsor, or co-sponsor training or educational programs for the division staff and the regulated industry.

Population Served:

State of Texas.

Contact Information:

J. Wendell Littlefield, Director

Phone: 512.719.0260; fax: 512.719.0250

wendell.littlefield@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bfds/m&d

Location: Donley Building, 2201 Donley Drive, Suite 200

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Minority Health, Office of

Organizational Placement:

Office of the Deputy Commissioner for Programs

Program Purpose:

Promote and coordinate culturally appropriate community and organizational initiatives designed to improve the health and health care access of all minority and underserved populations in Texas.

Major Responsibilities:

Collaborate with internal and external partners to increase awareness of health disparities and access to health care, and promote healthy living in minority and underserved populations. Promote and support health projects that target minority communities working with community-based organizations, local health departments, public health programs, and community leaders.

Be a viable resource for community-based organizations committed to eliminating disparities in minority and underserved populations. Provide resource information and technical consultation to local agencies, programs, and consumers.

Build coalitions in minority and underserved populations and support them in developing programs to increase awareness of health issues and promote healthy living.

Population Served:

Minority and underserved populations in Texas.

Contact Information:

Dina Ortiz, M.B.A., M.A., Director

Phone: 512.458.7629; fax: 512.457.7713

dina.ortiz@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/minority

Location: Moreton Building, Room M-631

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Newborn Hearing Screening Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Newborn Hearing Screening Program (NBHS) is a statewide program for newborn hearing screening, tracking, and intervention. The program requires certain birthing facilities in Texas to screen all their newborns for hearing loss prior to hospital discharge. TDH provides newborn hearing screening tracking software and technical support for the software to birthing facilities; trains facility staff on procedures for program implementation; monitors and certifies hospital programs; and provides educational material for parents and physicians.

Major Responsibilities:

- Consult and coordinate the NBHS program in licensed birth facilities.
- Work with contractor to establish certified programs in birth facilities.
- Provide quality assurance oversight of contractor.
- Monitor facility certification through performance measures.
- Track newborns with hearing loss through screening, diagnostic testing, and intervention to ensure that they receive services.

Population Served:

Newborns in certified programs in birth facilities.

Contact Information:

Joy O'Neal, Manager
Phone: 512.458.7726; fax: 512.458.7125
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Program Web site: www.tdh.state.tx.us/nbs
Location: Moreton Building, Room M-543
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Newborn Screening Case Management Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Decrease the morbidity and mortality of infants born in Texas through customer-oriented, high quality newborn screening follow-up, case management, and outreach education.

Major Responsibilities

Provide follow-up of testing for all infants born in Texas for five disorders: phenylketonuria (PKU), galactosemia, congenital hypothyroidism, hemoglobinopathies, and congenital adrenal hyperplasia.

Assure identification and follow-up of all abnormal test results. Early identification and treatment of these disorders can prevent mental retardation, growth problems, or death.

Population Served:

All infants born in Texas.

Contact Information:

Margaret Drummond-Borg, M.D., Director

Phone: 512.458.7111, ext. 3101; fax: 512.458.7593

margaret.borg@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/newborn/newborn.htm

Location: Moreton Building, Room M-555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Orthotists and Prosthetists, Texas Board of (TBOP)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who practice orthotics or prosthetics, and those facilities where orthotics and prosthetics are practiced, as set forth in the Orthotics and Prosthetics Act, Chapter 605, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for licensees.

Receive and process applications for licensure and issue licenses to qualified individuals or facilities seeking licensure in Texas in accordance with 22 Texas Administrative Code, Part 34, Chapter 821 (rules of the TBOP) and the Act.

Receive, process, and renew licenses in accordance with the Act and the rules, including determining an individual's compliance with rules relating to continuing education.

Receive, process, and investigate complaints against licensees and facilities and impose disciplinary actions against those licensees or facilities proven to be in violation of the Act and/or the rules.

Inform and educate licensees, prospective licensees, facilities, educators, employers, stakeholder groups, and consumers of orthotic or prosthetic services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Donna S. Flippin, Executive Director

Phone: 512.834.4520; fax: 512.834.4518

donna.flippin@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/op.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756-3183



Program/Division:

Osteoporosis Education Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide public information and awareness activities regarding the early detection, prevention, and treatment of osteoporosis in Texas.

Major Responsibilities:

Provide information on osteoporosis throughout Texas by maintaining a toll-free information line and a Web site.

Conduct annual awareness campaign.

Provide support to Board of Health appointed Osteoporosis Advisory Committee and its subcommittees.

Plan, conduct, and evaluate biennial multidisciplinary professional education conference.

Collaborate with other TDH programs to promote osteoporosis awareness.

Population Served:

State of Texas.

Contact Information:

Gina Baber, Bureau of Women's Health

Phone: 512.458.7796; fax: 512.458.7796

gina.baber@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/osteo

Location: General Building, Room G-407

Mailing address: 1100 West 49th Street, Austin, TX 78756-3199



Program/Division:

Perfusionists, Texas State Board of Examiners of (TSBEP)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of perfusion and have identified themselves as licensed perfusionists, as set forth in the Licensed Perfusionists Act, Chapter 603, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for perfusionists.

Receive and process applications for regular and provisional licensure and issue licenses to qualified individuals seeking licensure and renewal as a perfusionist in Texas, in accordance with Title 22, Texas Administrative Code, Part 33, Chapter 761 (rules of the TSBEP) and the Act.

Receive, process, and investigate complaints against licensed perfusionists and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Receive, process, and approve documentation of Continuing Education Requirements.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Bobby D. Schmidt, M.Ed., Executive Secretary

Phone: 512.834.6751; fax: 512.834.6677

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Program Web site: www.tdh.state.tx.us/hcqs/plc/perfusn.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Perinatal Health Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Improve perinatal outcomes for women and infants in Texas.

Major Responsibilities:

Implement perinatal systems legislation.

Promote the use of folic acid and provide support to the Texas Folic Acid Council.

Coordinate breastfeeding promotion activities including: Mother-Friendly Worksite Program, National Breastfeeding MediaWatch, Texas Breastfeeding Summit, and breastfeeding promotion and management training.

Interface with Texas Healthy Start Projects and other relevant Maternal Child Health stakeholders.

Collaborate with the Bureau of HIV/STD to reduce perinatal HIV transmission.

Population Served:

Low-income women of childbearing age and infants.

Contact Information:

Chan McDermott, Coordinator

Phone: 512.458.7796; fax: 512.458.7203

chan.mcdermott@tdh.state.tx.us

Location: General Building, Room G-407

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Pharmacy Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Ensure departmental compliance with local, state, and federal requirements dealing with the shipping, receiving, storage, repackaging, and provision of medications to prevent, diagnose, or treat communicable diseases among patients seen by the participating local health departments or Texas Department of Health (TDH) Public Health Regional (PHR) clinics, Title V contractors, UT Health Science Centers, UT Medical Branches, hospitals, and private providers.

Major Responsibilities:

Support the departmental medication programs, including the Immunization Division, Tuberculosis Elimination Division, Texas HIV Medication Program, Sexually Transmitted Disease Program (STD), Bureau of Women's Health, Hansen's Disease, Neural Tube Defect, and the Refugee Health Program.

Receive, store, repackage, and distribute medications, medical devices, and drug sundry products to the PHRs, participating Local Health Departments (LHD) and other public health entities.

Assist the PHRs and LHDs in maintaining 70 Class D (Clinic) Pharmacy licenses that serve more than 400 public health clinics.

Supervise and inspect all Class D (Clinic) TDH Regional Pharmacies utilizing central and regional pharmacists to ensure compliance with federal, state, and local pharmaceutical laws.

Standardize and track the receiving, distribution, and reporting of pharmaceutical inventories to ensure the chain of custody via a statewide computer network.

Population Served:

State of Texas.

Contact Information:

Robert S. Nash, R.Ph., Director

Phone: 512.458.7500; fax: 512.458.7489

robert.nash@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/pharmacy

Location: Warehouse

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Pregnancy Risk Assessment Monitoring System (PRAMS), Research and Public Health Assessment (R&PHA) Division

Organizational Placement:

Associateship for Family Health

Program Purpose:

Collect state-specific, population-based data on maternal attitudes and experiences prior to, during, and immediately following pregnancy. Improve the health of mothers and infants by reducing adverse outcomes such as low birth weight, infant mortality and morbidity, and maternal morbidity. Provide state-specific data for planning and assessing health programs and for describing maternal experiences that may contribute to maternal and infant health.

Major Responsibilities:

Monitor the health behavior of mothers and infants by means of statewide population-based surveillance. Survey a stratified sample of mothers from current birth certificate files. Conduct the survey continuously throughout the year. Sample some groups of women at a higher rate to ensure adequate data are available in smaller but higher-risk populations. Begin survey process two to four months after delivery.

Send questionnaire to selected women as first step in survey process.

Contact and interview selected women by phone if there is no response to three repeated mailings.

Ensure data collection procedures and instruments are standardized to allow comparisons across years and between states.

Facilitate public health program utilization of surveillance data for planning and policy development to improve perinatal systems and to evaluate long-term effectiveness of public health interventions.

Population Served:

Women aged 13–45 (women of childbearing age). The sample of subjects will be 3,483 Texas women who have recently given birth each year.

Contact Information:

Linda Bultman, Ph.D., Director
Phone: 512.458.7371; fax: 512.458.7443
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Location: Moreton Building, Room M-324
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Primary Health Care Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Enable communities to identify, design, and implement comprehensive primary care services, emphasizing prevention and health education, for medically needy people in Texas.

Major Responsibilities

Develop and implement policies enabling communities to increase access to primary health care services for the medically indigent population.

Fund local entities to provide direct patient services through the Request for Proposal (RFP) process.

Provide technical assistance to contractors upon request or as needs are identified.

Ensure that contractors comply with all contractually specified monitoring, evaluation, and reporting requirements in a timely manner.

Collaborate with other TDH programs and stakeholders to develop coordinated systems of health care.

Population Served:

Texas residents (not necessarily citizens) at or below 150 percent of the adopted federal poverty income guidelines who are not eligible (or potentially eligible) for other programs/benefits that provide the same services.

Contact Information:

Teena Edwards, Dr.P.H., R.N., Program Manager

Phone: 512.458.7771; fax: 512.458.7235

teena.edwards@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/phc

Location: Moreton Building, Room M-555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Product Safety Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Reduce the incidence of injuries, illnesses, and deaths associated with the use or storage of consumer products and/or hazardous chemicals. The Division accomplishes this purpose through effective administration of three consumer protection laws, one worker protection law, and three community right-to-know laws that are designed to protect public health.

Major Responsibilities:

Permit, regulate, and enforce under the authority of the Abusable Volatile Chemical (AVC) Act, HSC Chapter 485.

Register, regulate, and enforce under the authority of the Hazardous Substances Act (HSA), HSC Chapter 501.

License, regulate, and enforce under the authority of the Bedding Act, HSC Chapter 345.

Regulate and enforce the worker right-to-know provisions of the Texas Hazard Communication Act (THCA), HSC Chapter 502.

Regulate and enforce the Tier Two chemical inventory requirements under the Texas Community Right-to-Know Acts (TCRAs), HSC Chapters 505–507.

Population Served:

State of Texas.

Contact Information:

Charles Branton, Director

Phone: 512.834.6773

charles.branton@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/beh/ps

Location: Exchange Building, 8407 Wall Street, Room N-127

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Professional Counselors, Texas State Board of Examiners of (TSBEPC)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in the practice of professional counseling and have identified themselves as licensed professional counselors, as set forth in the Licensed Professional Counselor Act, Chapter 503, Texas Occupations Code (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for professional counselors.

Receive and process applications for regular, provisional, and temporary licensure and issue licenses to qualified individuals seeking licensure and renewal as a professional counselor in Texas in accordance with 22 Texas Administrative Code, Part 34, Chapter 681 (rules of the TSBEPC) and the Act.

Receive, process, and investigate complaints against licensed professional counselors and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Receive, process, and approve applications for Continuing Education Providers and Continuing Education Programs.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of professional counseling services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes.

Population Served:

State of Texas.

Contact Information:

Jim Zukowski, Ed.D., Division Director

Phone: 512.834.6658; fax: 512.834.6789

jim.zukowski@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/lpc.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Professional Licensing and Certification Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare by regulating those individuals who are engaged in health related services. Regulatory programs establish and administer consistent and appropriate standards for the issuance and renewal of credentials, and the enforcement of sanctions.

Major Responsibilities:

Promulgate rules to implement the provisions of the Acts and perform site inspections for education programs and establishments.

Receive and process applications for regular and temporary credentialing and issue initial and renewal credentials to qualified individuals seeking licensure, certification, or registration.

Receive, process, and investigate complaints and impose disciplinary actions against those individuals proven to be in violation of the Acts and/or the rules.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of health related services regarding the Act and the rules, the licensing process, and the complaint and enforcement processes.

Hold Advisory Committee meetings as needed to advise the Board of Health concerning rules to implement standards.

Population Served:

State of Texas.

Contact Information:

Jim Zukowski, Ed.D., Division Director

Phone: 512.834.6628; fax: 512.834.6677

jim.zukowski@tdh.state.tx.us

Division Web site: www.tdh.state.tx.us/hcqs/plc

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Public Health Nutrition

Organizational Placement:

Associateship for Family Health

Program Purpose:

Improve the health and nutritional status of the population through collaboration with statewide partners to plan and evaluate nutrition and physical activity community-based interventions.

Major Responsibilities:

Monitor nutritional and health status of population and identify priority nutrition problems.

Facilitate state and local coalition-building to address priority nutrition problems.

Collaborate with statewide and local partners to plan, implement, and evaluate community-based nutrition and physical activity interventions.

Provide nutrition training for health and human service professionals.

Provide nutrition consultation and technical assistance to health and human service professionals in various agencies and organizations such as local health departments, schools, day care facilities, Head Start, community health agencies, and worksites.

Population Served:

State of Texas.

Contact Information:

Sherry Clark, M.P.H., R.D., L.D., Public Health Nutrition Coordinator

Phone: 512.458.7111, ext. 2142; fax: 512.458.7446

sherry.clark@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/phn

Location: Moreton Building, Second Floor

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Public Health Practice, Office of

Organizational Placement:

Office of the Executive Deputy Commissioner

Program Purpose:

The TDH Office of Public Health Practice (OPHP) will be recognized locally, statewide and nationally as key to the support of high quality essential public health services at the local level in Texas. Recognition of the value of essential public health services will permeate all levels of governance and all public health programs (administered by the Texas Department of Health). Texas residents and state officials will have confidence in the practice of public health in this state.

Major Responsibilities:

Assess and evaluate local public health department and local public health system effectiveness.

Administer funds for local public health including Bioterrorism and Public Health Preparedness Grants, Public Health Improvement Grants (formerly known as Innovation Grants), Preventive Health and Health Services Block Grant, and state general revenue funds.

Manage the Health Alert Network and emergency response / disaster planning.

Coordinate public health workforce development to improve the provision of essential public health services throughout Texas.

Liaison with and support local public health agencies.

Population Served:

Local public health agencies; TDH public health regions; and local communities. State of Texas.

Contact Information:

Mary C. Soto, M.S.Ed., Director

Phone: 512.458.7770; fax: 512.458.7407

mary.soto@tdh.state.tx.us

Phone: 512.458.7111, ext.6559

Program Web site: www.tdh.state.tx.us/ophp

Location: Tower Building, Suite T-605

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Radiation Control, Bureau of

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Ensure effective regulation of sources of radiation for protection of the occupational and public health and safety and the environment; promote an orderly regulatory pattern; establish procedures for assumption and performance of certain regulatory responsibilities; permit maximum use of sources of radiation consistent with public health and safety and environmental protection.

Major Responsibilities:

Protect and promote the physical and environmental health of the people of Texas by assuring compliance with the Radiation Control Act.

Create and maintain clear accurate rules and regulatory guides to create an effective legal framework.

Prevent unnecessary radiation exposure of the public and radiation workers through effective: licensing of radioactive materials including assessment of environmental impacts; registering radiation-producing equipment; inspecting licensees and registrants; developing and enforcing rules.

Emergency response activities.

Environmental monitoring.

Public education.

Through inspection, prevent the release of radioactive materials to the environment and over-exposure of patients, employees, and the public; assure accountability of radioactive sources through inspections and conduct environmental and area monitoring for sites where radioactive materials are stored or buried.

Population Served:

State of Texas.

Contact Information:

Richard Ratliff, P.E., Bureau Chief

Phone: 512.834.6688; fax: 512.834.6708

richard.ratliff@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/ech/rad/pages/brc.htm

Location: Exchange Building, 8407 Wall Street, Room N-127

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Refugee Health Screening Program (RHSP)

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Bring newly arrived official refugees and other program-eligible legal immigrants into the public health system for health assessments and referral for conditions of public health importance, or which would impede the refugees' resettlement process.

Major Responsibilities:

Receive notifications of arrival/certification and forward to appropriate local RHSPs or other local/regional public health programs.

Maintain database of eligible arrivals with summary information of outcomes of outreach and health assessment efforts and general findings, for reporting and program monitoring.

Administer federal funds to support local RHSPs in principal resettlement areas through maintenance and monitoring of local health department contracts.

Provide interpreter and interpreter utilization training; and support local / regional interpreter resources projects to ensure current and past program clients' access to culturally and linguistically appropriate health and mental health care, and social services.

Provide cross-cultural and other information, technical assistance, and training to providers of services to refugees and other eligible program clients.

Population Served:

Newly arrived official Refugees, Amerasian-Americans, eligible Cuban and Haitian entrants/parolees, Asylees (from date granted Asylum), and USDHHS/ORR-designated Victims of Severe Forms of Trafficking [eligibility set by USDHHS / Office of Refugee Resettlement (ORR)].

Contact Information:

Sam Householder, Jr., M.P.H., Program Administrator

Phone: 512.458.7494; fax: 512.458.7527

sam.householder@tdh.state.tx.us

Location: General Building, Room G-308

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Retail Foods Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Ensure safe food is provided to the public from retail food establishments through a comprehensive, progressive retail food protection program focusing on oversight, education, and training. The overarching goal of the program is to reduce the potential for food-borne illness in Texas consumers.

Major Responsibilities:

Protect the public health by conducting inspections of over 9100 retail food establishments in Texas not under the permitting and inspectional jurisdiction of local health departments to assure they meet minimum health and safety standards.

Work very closely with all local health department retail food protection programs by providing standardized training to assure uniformity of inspection of retail food establishments throughout the state.

Receive and track over 500 consumer complaints per year to assure timely complaint investigations, immediate corrective actions, and responses to complainants.

Focus on industry and consumer education of food safety regulations and basic food safety principles to assure safe foods for the public.

Implement the new food manager certification rules that require one certified food manager in each retail food establishment permitted and inspected by the division. Work with city and county health departments in the implementation of these rules in their respective jurisdictions.

Population Served:

State of Texas.

Contact Information:

Steven C. McAndrew, Director
Phone: 512.719.0232; fax: 512.719.0262
steve.mcandrew@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/bfds/retail
Location: Donley Building, 2201 Donley Drive, Suite 200
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Safe Riders Traffic Safety Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Conduct and coordinate child passenger safety injury prevention programs for children and community groups working with children. Promote child passenger safety in motor vehicles through education, training, and distribution programs for child safety seats.

Major Responsibilities:

Coordinate child safety seat distribution.

Provide child passenger safety training to community groups.

Provide child safety seat check-up events.

Conduct National Highway Transportation Safety Administration Standardized Child Passenger Safety Courses.

Provide educational materials and toll free telephone information (1.800.252.8255).

Population Served:

Children in Texas (ages 0–14).

Contact Information:

Susan Warren, Director

Phone: 1.800.252.8255; fax: 512.458.7555

susan.warren@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/injury/safe

Location: Moreton Building, Room M-432

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

School Health Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide leadership and support to communities in their efforts to meet the health services and health education needs of their children in school settings. Support the development of coordinated school health programs statewide with emphasis on school health services.

Major Responsibilities:

The Texas Comprehensive School Health Network and the School Nurse Consultancy promote coordinated school health programming through the development and enhancement of local school health advisory councils; and provide technical assistance, resources and recommendations regarding the delivery of health services in school settings using the Centers for Disease Control eight-component model.

Texas Department of Health (TDH) School Health Advisory Committee: provide assistance to the Texas Board of Health and TDH to establish a leadership role for TDH in the support for and delivery of school health services.

School Based Health Center Funding Initiative: provide start-up grant funding for communities to establish school-based health centers that provide preventive and primary health care services on a school campus to a target population of medically underserved school-age youth and siblings. Priority is given to rural and/or low property wealth school districts. Projects may be designed so that community members are included in the target population as well.

Spinal Screening Program: coordinate the certification of school staff, public health staff, and others to carry out mandatory screening of students in Texas schools for abnormal spinal curvature.

Population Served:

Children and adolescents in Texas schools.

Contact Information:

Michelle McComb, R.N., Coordinator
Phone: 512.458.7111, ext. 3307; fax: 512.458.7350
michelle.mccomb@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/schoolhealth
Location: Moreton Building, Room M-534
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Seafood Safety Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect the consumers of molluscan shellfish and crabmeat from disease or other health hazards transmissible by these products produced or imported into Texas. Protect consumers of aquatic life from disease or other health hazards attributable to the seafood harvesting area.

Major Responsibilities:

Protect and promote the health of consumers of seafood by promulgating rules and regulatory guidelines for the processors of molluscan shellfish and crabmeat. Regulate shellfish harvesters, shucker/packer processors, shellstock shippers, repackers of shellfish, crabmeat picker/packers, crabmeat picker/packers/pasteurizers, and out of country importers of crabmeat.

Protect consumers of seafood from contamination in harvest areas by monitoring water quality in Texas coastal estuaries, collecting aquatic life samples in Texas fresh and saltwater areas, conducting risk assessments to determine if public health interventions are needed, and advising the public of any areas deemed unsafe for consumption of aquatic life.

Population Served:

State of Texas.

Contact Information:

Kirk Wiles, R.S., Director

Phone: 512.719.0215; fax: 512.719.0220

kirk.wiles@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bfds/ssd

Location: Donley Building, 2201 Donley Drive, Suite 200

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Sex Offender Treatment, Council on

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose

The Council on Sex Offender Treatment maintains a registry for sex offender treatment providers that have met the council's qualifications regarding education, clinical hours and continuing education working with sex offenders. The council provides services to persons who have been civilly committed, which includes sex offender treatment, case management services, and electronic monitoring. (Purpose as defined in the Texas Administrative Code, Title 22, Part 36, Chapter 36 and the Vernon's Texas Civil Statute 4412(51)).

Major Responsibilities:

Developing Standards: Develop treatment strategies for sex offenders by evaluating in-state and out-of-state programs for sex offender treatment, set standards for treatment of sex offenders that must be met by sex offender treatment providers to be eligible for inclusion in the council's registry.

Maintain Registry: Collect and disseminate information about available sex offender treatment programs. Establish and maintain a registry of sex offender treatment providers in accordance with Section 13 of the Vernon's Texas Civil Statute 4412(51).

Conduct Continuing Education: Design and conduct continuing education programs for sex offender treatment providers.

Public Protection: Review and investigate complaint and impose disciplinary sanctions as appropriate.

Administer the Civil Commitment Program: Provide sex offender treatment and case manager for services for Sexually Violent Predators.

Population Served:

State of Texas.

Contact Information:

Janet Latham, Executive Director

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Program Web site: www.tdh.state.tx.us/hcqs/plc/csot.htm

Location: Exchange Building, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Social Worker Examiners, Texas State Board of (TSBSWE)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect the public by regulating those individuals engaged in the practice of social work and identifying themselves as social workers as forth in §505.351 of the Texas Occupations Code, Chapter 505, Professional Social Work Act (the Act).

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a Code of Ethics and Standards of Practice.

Receive and process applications for licensure and issue licenses to qualified individuals seeking licensure and renewal as a social worker in Texas in accordance with §781.301 of 22 Texas Administrative Code, part 34, chapter 781 (the rules) and §505.353 of the Texas Occupations Code, Chapter 505.

Receive, process, and investigate complaints and take disciplinary actions against those licensees deemed to be in violation of the Act and/or the rules.

Receive, process, and approve applications for continuing education providers.

Educate and inform licensees, stakeholders, and consumers of social work services regarding the Act and the rules, including the Code of Ethics, Standards of Practice, and complaint process.

Population Served:

State of Texas.

Contact Information:

Andrew Marks, L.M.S.W., Executive Director

Phone: 1.800.232.3162 or 512.719.3521; fax: 512.834.6677

andrew.marks@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hcqs/plc/lsw_default.htm

Location: Exchange Building, 8407 Wall Street, Room S-420

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)

Organizational Placement:

Associateship for Family Health

Program Purpose:

WIC provides nutrition education, breastfeeding support, referral to health care, and supplemental foods to pregnant women, breastfeeding and postpartum women, infants, and children under five who have nutrition-related health problems. Many WIC clinics provide immunizations for children in WIC. The program targets nutrition-related health problems such as anemia, low birth-weight, gestational diabetes, obesity, failure-to-thrive, and inadequate weight gain during pregnancy.

Major Responsibilities:

Screen applicants and determine their eligibility for enrollment based upon income, residency, and the existence of nutrition problems or health conditions that affect their nutritional status. The nutrition screening includes an assessment of height, weight, hemoglobin or hematocrit, health history, dietary intake, and immunization status.

Enroll eligible applicants. Upon enrollment, they receive counseling and vouchers for specific foods.

Reimburse participating grocery stores, which send the vouchers for WIC foods to the WIC Program at TDH.

Conduct nutrition classes through the WIC clinics. Breastfeeding support and promotion is emphasized.

Refer clients for health and social services.

Population Served:

Women, infants, and children at or below 185 percent of the federal poverty level (set by federal law and USDA). Infants and children are eligible to apply up to their fifth birthday. Women can apply if they are pregnant, breastfeeding (up to one year after birth), and postpartum but not breastfeeding (up to six months after birth).

Contact Information:

Mike Montgomery, Bureau Chief

Phone: 512.458.7444; fax: 512.458.7446

mike.montgomery@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/wic

Location: Moreton Building, Second Floor

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Speech-Language Pathology and Audiology, Texas State Board of Examiners for (SLP-A)

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect and promote public health, safety, and welfare of the consumers for speech-language pathology and audiology services by regulating those individuals licensed to provide speech-language pathology and audiology services in the State of Texas, as set forth in the Texas Occupations Code (Act), Chapter 401, and 22 Texas Administrative Code, (Board rules) Chapter 741.

Major Responsibilities:

Promulgate rules to implement the provisions of the Act, including a code of ethics for speech-language pathologists and audiologists.

Receive and process applications for regular, intern, assistant, and provisional licenses, limited licenses to practice speech-language pathology in the public schools, fitting and dispensing of hearing aids registrations, and temporary certificates of registration. Issue licenses and registrations to qualified individuals seeking licensure or renewal in accordance with the Act and Board rules.

Receive, process and investigate complaints against individuals licensed or registered and impose disciplinary actions against those licensees proven to be in violation of the Act and/or the rules.

Approve sponsors to provide continuing education events/programs/workshops and evaluate other documentation to determine if acceptable.

Inform and educate licensees, prospective licensees, educators, employers, stakeholder groups, and consumers of speech-language pathology and audiology services regarding the Act and the rules, including the Code of Ethics, the licensing process, and the complaint and enforcement processes through conferences, newsletters, and the Board's Web site.

Population Served:

State of Texas.

Contact Information:

Dorothy Cawthon, Executive Secretary
Phone: 512.834.6627; fax: 512.834.6786
dorothy.cawthon@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/hcqs/plc/speech.htm
Location: Exchange Building, 8407 Wall Street, Room S-420
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

State Epidemiologist, Office of the

Organizational Placement:

Office of the Executive Deputy Commissioner

Program Purpose:

Provide strategic leadership and direction to ensure public health preparedness for bioterrorism, natural epidemics, and other public health threats and emergencies in Texas.

Serve as a central source of scientific and public health expertise for planning and coordinating epidemic detection and response activities.

Coordinate the Texas asthma initiative and other epidemiological initiatives within the agency.

Major Responsibilities:

Provide a leadership role in preparing for and responding to bioterrorism events, natural epidemics, and other public health emergencies.

Administer the Centers for Disease Control (CDC) Public Health Preparedness grant, Asthma grant, and Epidemiology and Laboratory Capacities grant.

Administer the Health Resources and Services Administration (HRSA) Hospital Bioterrorism Preparedness grant.

Population Served:

State of Texas.

Contact Information:

Dennis M. Perrotta, Ph.D., C.I.C., State Epidemiologist

Phone: 512.458.7219; fax: 512.458.7472

dennis.perrotta@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/stateepi

Location: Moreton Building, Room M-646

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Strategic Health Planning, Office of

Organizational Placement:

Office of the Commissioner of Health

Program Purpose:

Conduct and coordinate strategic planning, health planning, and policy analysis functions, and assist executive management with operational planning and implementation.

Major Responsibilities

Guide strategic health planning initiatives for the agency, producing the biennial Strategic Plan for Performance Based Budgeting and the Texas State Strategic Health Plan (comprising the Public Health Improvement Plan and the Texas Declaration for Health), and contributing to the biennial Health and Human Services Commission Coordinated Strategic Plan.

Perform quality assurance and technical consultation with TDH programs on their performance measures for performance based budgeting.

Assist executive management with tools and processes for developing and tracking operational planning initiatives across the department (including Tracking Planning Tool).

Provide assessment and technical advice for specific public health policy issues.

Staff the Statewide Health Coordinating Council (SHCC) in the development and implementation of the Texas State Health Plan for health workforce development and other health policy issues.

Population Served:

State of Texas.

Contact Information:

Rick Danko, Dr.P.H., Director

Phone: 512.458.7261; fax: 512.458.7344

rick.danko@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/dpa/default.htm

SHCC Web site: www.texasshcc.org

Location: Moreton Building, Room M-660

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Take Time for Kids (TTFK)

Organizational Placement:

Bureau of Children's Health, Associateship Family Health

Program Purpose

A child health and safety program focusing on the young child, birth through age 5, to increase parent education and resources; promote access to preventive health care; and support community efforts, resources, and services to maximize the health and safety of young children. The purpose is to prevent early childhood injuries and promote the healthy development of the young child, with particular emphasis on decreasing Sudden Infant Death Syndrome (SIDS), child abuse, motor vehicle deaths (MVD), and childhood obesity through education of parents, caregivers, and communities.

Major Responsibilities

Coordinate with WIC state office to develop and distribute parent education information to WIC personnel.

Contract with Texas A&M Extension Service to implement train-the-trainer parent education workshops in locations with high rates of child abuse or SIDS, or motor vehicle deaths and obesity.

Distribute media materials to promote the health and safety of the young child.

Coordinate with other state agencies, businesses, community leaders/agencies to integrate resources to prevent early childhood injuries and promote healthy development.

Distribute the Take Time for Kids parent education magazine.

Population Served

State of Texas.

Children birth through 5 years of age.

Parents, grandparents, childcare providers.

Contact Information

Jere Brewer, C.P.N.P., Program Manager

Phone: 512.458.7111 x2133; fax: 512.458.7350

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Program Web site: www.tdh.state.tx.us

Location: Moreton Building, Room 543

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Texas Primary Care Office

Organizational Placement:

Office of the Deputy Commissioner for Administration

Program Purpose:

Identify areas that are medically underserved. Work with communities to improve access to primary medical, dental, and mental health care.

Major Responsibilities:

Assess health provider resources for primary medical, dental, and mental health care.

Apply for shortage and underserved area designations and updates, and provide technical assistance to communities regarding these designations.

Work with communities to recruit and retain health care providers.

Use incentives such as scholarships, loan repayment, or visa waivers to providers to serve areas of greatest need.

Leverage resources to assist communities to increase access to health care.

Population Served:

State of Texas.

Contact Information:

Connie Berry, Manager II

Phone: 512.458.7518; fax: 512.458.7658

connie.berry@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/chpr/default.htm

Location: Moreton Building, Room M-631

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Title V — Population-Based Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Address local health needs; build the local public health infrastructure; improve the health status of women, children, and families. Through a Request for Proposal (RFP) process, communities are awarded funds to provide population-based and/or infrastructure-building services within their localities. Services differ greatly from community to community based on local needs and resources.

Major Responsibilities:

Develop and implement policies enabling communities to assess health needs, to build the local public health infrastructure, and to improve the health status of women, children, and their families.

Fund local entities to provide population-based activities.

Provide technical assistance to contractors upon request or as needs are identified.

Ensure that contractors are complying with all contractually specified monitoring, evaluation, and reporting requirements in a timely manner.

Collaborate with other TDH programs and stakeholders to develop coordinated systems of health care.

Population Served:

Infants, children (through 21 years), and women of childbearing age.

Contact Information:

Teena Edwards, Dr.P.H., R.N., Program Manager

Phone: 512.458.7771; fax: 512.458.7235

teena.edwards@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/phc

Location: Moreton Building, Room M-555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Toxic Substances Control Division

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose:

Protect the public from exposure to toxic substances, specifically, asbestos, lead, indoor air contaminants, and polychlorinated biphenyls (PCBs).

Major Responsibilities:

Conduct routine and complaint inspections for compliance with state and federal asbestos, lead regulations and PCBs. Perform consultative inspections in public schools and governmental facilities in response to indoor air quality concerns.

Educate and empower the community through providing information on program Web sites, giving presentations in public forums, bulk mail, and daily contact with the public.

License and accredit asbestos and lead training providers.

License and certify properly trained professionals to perform asbestos and lead environmental services.

Conduct risk assessments at homes to identify lead exposure when reported by a physician that a child has been lead poisoned.

Population Served:

State of Texas.

Contact Information:

Alan Morris, Director

Phone: 512.834.6600, ext.2448; fax: 512.834.6644

alan.morris@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/beh/tscd/default.htm

Location: Exchange Building, 8407 Wall Street, Room N-321

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Tuberculosis Elimination Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Collaborate with health departments, health care providers, and communities to prevent, control, and eventually eliminate tuberculosis among the people of Texas.

Major Responsibilities:

Collect data on reported tuberculosis cases, suspects, contacts, and preventive therapy recipients, and perform statistical analysis on that information.

Educate the public and health care providers about tuberculosis, and provide technical assistance on the prevention and control of tuberculosis.

Develop community partnerships through coalitions, constituencies, and technical linkages and networks that will facilitate the control and prevention of tuberculosis.

Direct interventions by mobilizing human resources and providing or identifying financial resources to support activities that will reduce tuberculosis infection and disease in communities throughout the state.

Monitor and evaluate regional and local health departments to assess and improve the effectiveness of services in the control of tuberculosis.

Population Served:

All persons with or at risk of tuberculosis disease or latent tuberculosis infection.

Contact Information:

Charles E. Wallace, Ph.D., M.P.H., Director

Phone: 512.458.7447; fax: 512.458.7787

charles.wallace@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us

Location: General Building, Room G-308

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Vision and Hearing Screening (Children's Health)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Identify, at as early an age as possible, those individuals who have special senses and communication disorders and who need remedial vision and hearing services.

Major Responsibilities:

Train and certify screeners to conduct vision and hearing screening for all children in public, private, parochial schools, and childcare facilities across the state.

Provide training workshops for hearing and vision screeners.

Provide technical assistance to screeners.

Oversee reporting by school and child care facilities, and provide technical assistance to these facilities in completing reports for TDH on the number of children screened, referred, and treated for vision and hearing problems.

Work with the TDH Audiometric Laboratory to ensure the accuracy of audiometers used by TDH regions or loaned out by TDH for use in the program.

Population Served:

Children, ages 4 through 20 years, in Texas.

Contact Information:

Elijah R. Brown, M.P.H., Program Director

Phone 512.458.7420; fax: 512.458.7350

elijah.brown@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bch

Location: Moreton Building, Room M-543

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Vital Statistics, Bureau of

Organizational Placement:

Associateship for Consumer Health Protection

Program Purpose

To collect uniform data on all births, deaths, fetal deaths, marriage applications, divorces, or annulments in the state of Texas and to distribute public health data derived from these vital records.

Major Responsibilities:

Review all incoming records of vital events (birth, death, fetal death, marriage, and divorce) for accuracy and completion and register all acceptable records.

Maintain the Court of Continuing Jurisdiction database, and the Texas Paternity Registry in compliance with the Texas Family Code.

Provide record services to the public such as: search for birth, death, fetal death, marriage, divorce, annulment, and other records; issue certified copies of birth, death, fetal death, marriage, divorce, annulment, and other records; file supplemental records, which include permits, amendments, delayed birth and death records, or affidavits.

Administer the state reunification registry for birth parents, adoptees and/or an adoptee's siblings.

Monitor validity and reliability of vital statistics data to ensure the overall quality of data filed, and respond to requests for statistical data.

Population Served:

State of Texas., federal and other state governmental entities.

Contact Information:

Debra F. Owens, Chief & State Registrar

Phone: 512.458.7366; fax: 512.458.7130

debra.owens@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bvs

Location: Carroll Building

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Women's Health, Office of

Organizational Placement:

Associateship for Family Health

Program Purpose:

Actively work with Texas Department of Health (TDH) programs and diverse external groups to improve the health of women across the lifespan and their families.

Work to stimulate the development and implementation of effective women's health guidelines and policies in Texas using evidence-based best practices and emphasizing prevention.

Major Responsibilities:

Coordinate and support dynamic and multi-disciplinary links between women's health services, community-based activities, and providers in Texas communities.

Facilitate coordination of women's health and other TDH programs with other state agencies, professional organizations, consumer and advocacy groups, and the scientific community to support and advance women's health issues.

Coordinate and promote women's health education for health care providers.

Establish community-based activities to enhance outreach to women and their families.

Population Served:

Women and their families in Texas.

Contact Information:

Janet D. Lawson, M.D., Director

Phone: 512.458.7796; fax: 512.458.7203

janet.lawson@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bwh

Location: Moreton Building, Room M-328

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Zoonosis Control Division

Organizational Placement:

Associateship for Disease Control and Prevention

Program Purpose:

Protect the people of Texas against diseases transmitted from animals.

Major Responsibilities:

Zoonotic disease and bite surveillance, prevention, and control, including the Oral Rabies Vaccination Program and dispensing rabies postexposure biologicals.

Bioterrorism preparedness and response.

Administer Animal Friendly grants.

Animal Control Officer Training/Certification.

Dangerous wild animal registration.

Population Served:

Texas public, Texas Legislature, local governments, and other related state agencies and associations, physicians, veterinarians, animal shelter personnel, and other health care providers.

Contact Information:

Jane Mahlow, D.V.M., M.S., Director

Phone: 512.458.7255; fax: 512.458.7454

jane.mahlow@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/zoonosis

Location: Tower Building, Room T-813

Mailing address: 1100 West 49th Street, Austin, TX 78756



Health Care Safety Net Services



Program/Division:

Children with Special Health Care Needs (CSHCN)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide a health care safety net through provision of health care benefits (medical services, transportation related services, insurance premium payments, and family support services) and case management services to eligible clients and ensures quality of care through policy, standards, and public health systems/infrastructure development.

Major Responsibilities:

Operates the state CSHCN medical services program which includes intake, eligibility determination, claims processing, provider enrollment, etc.

Performs Title V-mandated functions including needs assessment, data collection, information/referral, outreach, infrastructure assessment and building, population-based services such as public education/training, systems development (medical homes, transition services, etc.), and case management.

Develops and monitors the contract with NHIC for provider enrollment and claims payment for CSHCN program service criteria:

(A) Are younger than 21 years of age and who have a chronic physical or developmental condition; or

(B) Have cystic fibrosis, regardless of the person's age.

May have a behavioral or emotional condition that accompanies the person's physical or developmental condition. The term does not include a person who has behavioral or emotional condition without having an accompanying physical or developmental condition.

Contact Information:

Lesa Walker, M.D., M.P.H., Acting Director

Phone: 512.458.7111, ext. 2567; fax: 512.458.7238

lesa.walker@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/cshcn/default.htm

Location: Moreton Building, Room 442

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Epilepsy Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide comprehensive outpatient care (diagnostic, treatment and support services) to eligible persons who have epilepsy and/or seizure-like symptoms through contract service providers in selected service areas in the State.

Major Responsibilities:

Administer grants/contract process for client services.

Ensure through program oversight that activities are done according to laws, policies, rules, budget, and other administrative directives.

Conduct ongoing quality assurance activities to ensure quality of care and customer service to clients, family members, and providers.

Educate professionals and the public regarding epilepsy. Promote educational activities to enhance awareness of epilepsy as a potentially disabling condition and to improve client's access to health care.

Population Served:

Uninsured or underinsured adults (age 21 and older) with epilepsy.

Contact Information:

Elizabeth T. Flores, Program Director

Phone: 512.834.4551; fax: 512.834.4562

elizabeth.flores@tdh.state.tx.us

Location: Exchange Building, 8407 Wall Street, 2 South

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Family Planning Division

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Family Planning Division administers and facilitates statewide delivery of preventive, comprehensive health care services to low-income women and men in Texas in order to reduce unintended pregnancies, improve health status, and positively affect future pregnancy outcomes.

Major Responsibilities:

Develop and implement administrative policy, procedures, and rules of the four family planning federal and state funding sources (Titles V, X, XIX, and XX).

Administer, procure, and monitor the funding, budget, and contract processes for over 100 family planning agency contractors with over 400 clinic sites.

Coordinate and manage the Family Planning Advisory Committee and Regional Coordinating Committees quarterly meetings.

Develop and maintain the automated claims processing, billing, and reporting system for all family planning funds and contractors.

Population Served:

Low-income women, men, and adolescents regardless of their age, sex, marital status, number of children, method of birth control, handicap, religion, income, color, ethnicity, or national origin.

Eligibility according to the following funding sources:

Title V — self-declared family income at or below 185 percent FPL (set by State in TDH Title V application).

Title X — self-declared family income at or below 250 percent FPL (set by federal law).

Title XIX — Medicaid eligibility (at or below 17 percent FPL) (set by State in Medicaid state plan).

Title XX — self-declared family income at or below 150 percent FPL (set by TDH).

Contact Information:

Cindy Jones, Ph.D., R.N., Director

Phone: 512.458.7796; fax: 512.458.7203

cindy.jones@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/women/fampln.stm

Location: Moreton Building, Room 327

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Hemophilia Assistance Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

To provide limited financial assistance to persons (age 21 and older) with hemophilia.

Major Responsibilities:

Provide patient enrollment for eligible hemophilia clients.

Provide prior authorizations and reimbursement for blood factor products.

Conduct quality assurance program monitoring activities.

Provide promotional activities to enhance service delivery and improve client access to services.

Population Served:

Uninsured or underinsured adults (age 21 and older) with hemophilia who are financially eligible (as determined by program), currently 245 percent of the federal poverty level.

Contact Information:

Elizabeth T. Flores, Program Director

Phone: 512.834.4551; fax: 512.834.4562

elizabeth.flores@tdh.state.tx.us

Location: Exchange Building, 8407 Wall Street, 2 South

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Indigent Health Care Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

TDH administers the County Indigent Health Care Program (CIHCP) state assistance matching fund for counties not fully served by a public hospital or hospital district that spend more than 8 percent of their general revenue tax levy on health for indigent persons. Program administration is solely the responsibility of the county government, hospital district, or public hospital. TDH staff provide program support and technical assistance. TDH has no enforcement authority, but does handle eligibility dispute request resolutions between providers and counties, public hospitals, and hospital districts.

Major Responsibilities:

Administer state assistance matching fund.

Provide technical assistance to CIHCP counties, public hospitals, and hospital districts, which includes policy guidance, training for local staff, periodic workshops, a handbook of eligibility and bill payment rates, a provider manual, and a statewide directory of local program contact persons

Provide policy development.

Resolve eligibility disputes.

Population Served:

Low-income persons who are categorically ineligible for Medicaid. These are usually single adult males, non-pregnant adult females without minor children, jail inmates, and undocumented aliens.

Contact Information:

Bonnie L. Magers, Division Director

Phone: 512.834.4549; fax: 512.794.5162

bonnie.magers@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/cihcp

Location: Exchange Building, 8407 Wall Street

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Kidney Health Care Program (KHC)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide limited financial assistance to Texas residents with end-stage renal disease (ESRD).

Major Responsibilities:

Provide client services benefits to eligible program recipients for drugs, travel, and medical services.

Enroll patients to receive program benefits.

Enroll providers to deliver services to program recipients.

Report program activities annually to the governor and the legislature concerning program findings, progress, activities, and demographic data on KHC program recipients.

Coordinate prevention and intervention activities with other agencies.

Population Served:

Texas residents with end-stage renal disease (ESRD) who meet the following eligibility criteria:

Have a diagnosis of ESRD;

have an adjusted gross income of less than \$60,000 per year;

meet the Medicare criteria for ESRD;

be a resident of the State of Texas and provide documentation of Texas residency;

submit an application for benefits through a participating facility; and

be receiving a regular course of chronic dialysis treatments or have received a kidney transplant.

Contact Information:

Lisa Rodriguez, M.Ed., Manager, Customer Services

Phone: 512.834.4551; fax: 512.834.4561

lisa.rodriquez@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/khc

Location: Exchange Building, 8407 Wall Street, 2 South

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Medical Transportation Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

To provide cost-effective, non-emergency transportation for categorically eligible Medicaid and Children with Special Health Care Needs (CSHCN) recipients, when they have no other means of transportation. Also, for Medicaid recipients younger than 21, to provide for advance funds for mileage, lodging, and meals, when deemed medically necessary.

Major Responsibilities:

Contract with public, nonprofit, and commercial transportation providers to transport eligible program recipients to healthcare services.

Enroll of individual volunteer contractors (i.e., drivers) to transport eligible program recipients to healthcare services for mileage reimbursement.

Determine Medicaid or CSHCN program eligibility and coordinate and schedule transportation for healthcare services. Additionally, when overnight travel is involved, make arrangements for meals and lodging.

Population Served:

Categorically eligible Medicaid and Children with Special Health Care Needs recipients. CSHCN recipients over 21 diagnosed with cystic fibrosis may also qualify for auxiliary services.

Contact Information:

Linda Altenhoff, D.D.S., Director, Texas Health Steps Program

Phone: 512.458.7745; fax: 512.458.7256

linda.altenhoff@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/mtp/index.html

Location: Moreton Building, Room 328

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Primary Health Care

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Primary Health Care Program enables communities to identify, design, and implement comprehensive primary care services, emphasizing prevention and health education, for medically needy people in Texas.

Major Responsibilities:

Develop and implement policies enabling communities to increase access to primary health care services for the medically indigent population.

Fund local entities to provide direct patient services through the Request for Proposal process.

Provide technical assistance to contractors upon request or as needs are identified.

Ensure that contractors comply with all contractually specified monitoring, evaluation, and reporting requirements in a timely manner.

Collaborate with other TDH programs and stakeholders to develop coordinated systems of health care.

Population Served:

Texas residents (not necessarily citizens) at or below 150 percent of the adopted federal poverty income guidelines who are not eligible (or potentially eligible) for other programs/benefits that provide the same services.

Contact Information:

Teena Edwards, Dr.P.H., R.N., Program Manager

Phone: 512.458.7771; fax: 512.458.7235

teena.edwards@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/phc

Location: Moreton Building, Room 555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Program for Amplification for Children of Texas (PACT)

Organizational Placement:

Associateship for Family Health

Program Purpose:

Program for Amplification for Children of Texas provides services related to hearing loss and hearing aid(s) to children who qualify.

Major Responsibilities:

Identify resources and set up and manage contracts with audiology providers and hearing aid manufacturers for professional services and hearing aids for children who qualify for the program.

Provide services and hearing aids for children ages birth through 20 years who have permanent hearing loss.

Population Served:

Low-income (at or below 150 percent of the FPL) children, ages birth through 20 years, who have permanent hearing loss.

Contact Information:

Joy O'Neal, Manager, Audiology Services
Phone: 512.458.7726; fax: 512.458.7125
joy.oneal@tdh.state.tx.us
Location: Moreton Building, Room 543
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Public Health Dental Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Division of Oral Health Public Health Dental Program provides delivery of oral treatment services to eligible low-income children, provides oral health education, and promotes oral health.

Major Responsibilities:

Provides dental sealants to eligible children in selected schools.

Makes referrals for emergency oral health services through the state fee-for-service dental care program.

Provides oral health education.

Population Served:

Texas children 0 through 18 years of age.

Contact Information:

Jerry W. Felkner, D.D.S., M.P.H., State Dental Director

Phone: 512.458.7323, fax: 512.458.7249

jerry.felkner@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/dental

Location: Moreton Building, Room 355

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

**Public Health Regional Offices Maternal and Child Health (MCH)
Services — Title V**

Organizational Placement:

Associateship for Family Health

Program Purpose:

Public Health Regional Offices Maternal and Child Health Services receive Title V funding to provide population-based and infrastructure-building services. In areas with no providers or a shortage of providers, Public Health Regions (PHRs) provide or subcontract direct health care and/or enabling services. Direct health care services include prenatal care, family planning, and child health services. Enabling services include care management, outreach, home visits, health education, and coordination with Medicaid. All PHRs provide quality assurance for MCH contractors and support for statewide vision and hearing screening services. All PHRs provide other regionally determined, population-based and infrastructure-building services. In addition, some PHRs provide non-MCH services such as tuberculosis, communicable disease, epidemiology, sexually transmitted diseases, Hansen's disease, and HIV counseling.

Major Responsibilities:

Provide quality assurance and technical assistance to Title V providers.

Conduct population-based activities on the local community level, such as spinal screening certification and vision and hearing data monitoring.

Provide MCH direct services, such as family planning, prenatal care, and child health.

Provide enabling services to eligible clients, such as case management, health education, coordination with Medicaid outreach, and medical transportation.

Population Served:

Women and children residents of Texas who are not eligible for Medicaid or CHIP who meet the following criteria: a child age 0 through 21, a female age 12 to 45, or a male age 21 or over seeking a vasectomy, with a family income less than 185 percent of FPIL. Pregnant women and other potentially fertile women age 45 and over, who would meet Title V eligibility criteria shall also be regarded as potentially Title V eligible.

Contact Information:

Fouad Berrahou, Ph.D., Title V Director
Phone: 512.458.7111, ext. 3270; fax: 512.458.7443
fouad.berrahou@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/mch
Location: Moreton Building, Room M-328
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

South Texas Health Care System

Organizational Placement:

Office of the Executive Deputy Commissioner

Program Purpose:

The provision of outpatient health care services to include tuberculosis (TB) and inpatient TB services by contract or directly for the residents of Region 11 in the State of Texas.

Major Responsibilities:

To systematically provide patient-centered health care services for eligible persons with priority to residents of the Rio Grande Valley of Texas.

To coordinate, deliver, and support needed public health services to include TB and complicating illnesses; diabetic, pediatric, women's health needs; health education and research; diagnostic services; and prevention awareness within the community.

To maintain a public health laboratory to prevent infectious diseases; respond to medical emergencies within the Texas-Mexico Border; serve as the first line of defense against the transmission of tuberculosis northward into approximately eighteen other U.S. states.

To provide preventive care in diseases like diabetes, tuberculosis, hypertension, and women's care. To help families maintain a state of wellness by providing quality, comprehensive care and follow-up.

To maintain a health care safety net for medically indigent Texas residents by promoting preventive care, treatment, and referrals to higher levels of care in tuberculosis, diabetes, gynecology, and hypertension.

Population Served:

Texas residents who may have third-party medical insurance, who are medically underinsured, or uninsured and who fall within the scope of care of the health care services provided. Primary emphasis is on residents of Willacy, Starr, Cameron, and Hidalgo Counties.

Contact Information:

Maria I. Z. Diaz, M.S.N., Ed.D., Hospital Director

Phone: 956.423.3420; fax: 956.421.2974

maria.diaz@tdh.state.tx.us

Location: 1301 Rangerville Road, Harlingen

Mailing address: P.O. Box 592, Harlingen, TX 78551-0592



Program/Division:

Texas Center for Infectious Disease

Organizational Placement:

Office of the Executive Deputy Commissioner

Program Purpose:

Texas Center for Infectious Disease provides inpatient care and treatment, outpatient clinics, and support services for patients with tuberculosis, Hansen's Disease, and other infectious, contagious diseases where appropriate.

Major Responsibilities:

Provide care and treatment for patients.

Maintain accredited and certified facilities and services for patients referred from throughout the state.

Coordinate with other TDH, University of Texas, and other resources for provision of services not otherwise available at TCID.

Assist other TDH programs located on the TCID campus as agreed with each program.

Sustain program requirements in preparation of construction and renovation plans.

Population Served:

Patients older than age 16 with a diagnosis of tuberculosis or Hansen's Disease and indication for hospitalization or accepted referral for specialized services.

Contact Information:

James N. Elkins, F.A.C.H.E., Health Facility Director

Phone: (210) 531-4515; fax: (210) 531-4502

jim.elkins@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/tcid

Location: 2303 S.E. Military Drive, San Antonio

Mailing address: 2303 S.E. Military Drive, San Antonio, TX 78223



Program/Division:

Texas Health Steps (THSteps) Dental

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provides dental screening, diagnostic, preventive, and treatment services for Medicaid-enrolled children through the age of 20. These services are obtained at private Medicaid dental provider offices, TDH clinics, and school health centers through community-based systems of care. THSteps Dental staff interact with Medicaid recipients, Medicaid providers, and community resources such as schools to assist recipients in obtaining THSteps services.

Major Responsibilities:

Develop, plan, implement, and evaluate dental health policy within the program.

Collaboration with the Health and Human Services Commission and the Medicaid contractor to implement health policy.

Respond to and resolve Medicaid provider issues.

Resolve client issues and provide technical assistance to THSteps Outreach.

Population Served:

Medicaid enrolled children, birth through 20 years.

Contact Information:

Jerry Felkner, D.D.S., M.P.H., Director

Phone: 512.458.7323; fax: 512.458.7249

jerry.felkner@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/thsteps

Location: Moreton Building, Room 355

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Texas Health Steps (THSteps) Medical

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Texas Health Steps Medical Program, known at the federal level as the Early and Periodic Screening, Diagnosis and Treatment (EPSDT) program, provides periodic preventive medical check-ups, diagnosis, and treatment including the activities that promote and support preventive health care for Medicaid enrolled children through age 20. Services are provided in a variety of settings that include Medicaid managed care plans, private Medicaid providers, public health clinics, local health departments, and school and community health centers. THSteps staff interacts with Medicaid recipients, health care providers, other state and local agencies, and community-based groups such as schools, Head Start and local housing authorities.

Major Responsibilities:

Provide Outreach and information to recipients about program services and resources.

Implementation of SB 43 Health Care Orientation requirement.

Purchase direct care preventive medical check-up services for eligible children in traditional fee-for-service Medicaid including immunizations and screening laboratory services.

Provide policy development, program administration, management and oversight.

Frew, et al. v. Gilbert, et al. Consent Decree implementation, oversight, and reporting.

Population Served:

Medicaid enrolled children, birth through 20 years.

Contact Information:

Linda M. Altenhoff, D.D.S., Director
Phone: 512.458.7745; fax: 512.458.7256
linda.altenhoff@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/thsteps
Location: Moreton Building, Room 422
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Title V Funded Laboratory Services

Organizational Placement:

Associateship for Family Health

Program Purpose:

To fund specific laboratory services to Title V contractors for eligible clients. The specimens are sent directly to the TDH laboratory. To partially fund newborn screening and child lead screening tests.

Major Responsibilities:

Provides funding for specific laboratory tests and supplies, as specified in the Allowable Services and the Laboratory and Pharmacy sections in the Title V Fee For Service (FFS) Manual.

Population Served:

Texas residents (specifically, women of child-bearing age and infants and children through age 21) at or below 185 percent of federal poverty guidelines (set by TDH) who are not eligible for another pay source.

Contact Information:

Fouad Berrahou, Ph.D., Director
Phone: 512.458.7321; fax: 512.458.7443
fouad.berrahou@tdh.state.tx.us
Location: Moreton Building, Room 324
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Title V / Primary Health Care Contracts Program

Organizational Placement:

Associateship for Family Health

Program Purpose:

The Maternal-Child Health Services (Title V) provides accessible, direct health care and educational and social services for infants, children, adolescents and women and their families in the area of preventive well-child, child/adolescent dental care, perinatal care, family planning, and dysplasia services.

Major Responsibilities:

Develop and implement policies enabling communities to increase access to maternal and child health services for the medically indigent population.

Fund regional and local entities throughout the state to provide direct maternal and child health services assisting local communities in meeting some portion of the preventive health care needs of eligible persons in their community.

Provide technical assistance to contractors upon request or as needs are identified.

Ensure that contractors are complying with all contractually specified monitoring, evaluation, and reporting requirements in a timely manner by monitoring and maintaining effective contracting activities to provide reasonable access and accommodation for clients seeking a medical home to eschew use of local community emergency room services for routine care.

Collaborate with other TDH programs and stakeholders to develop coordinated systems of health care.

Population Served:

Texas residents (specifically, women of child-bearing age and infants and children through age 21) at or below 185 percent of federal poverty guidelines who do not qualify for another funding source (set by TDH).

Contact Information:

Teena Edwards, Dr.P.H., R.N., Program Manager

Phone: 512.458-7771; fax: 512.458.7235

teena.edwards@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/mch

Location: Moreton Building, Room 555

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Women's Health Laboratories

Organizational Placement:

Associateship for Family Health

Program Purpose:

Provide high quality, affordable, laboratory services to TDH programs and contracted, public health care providers and patients. Women's Health Laboratories specializes in preventative women's health and infectious disease screening services.

Major Responsibilities:

Laboratory Testing.

Consultation Services.

Professional education and workforce training (practical training).

Policy and procedure development.

Applied research on new laboratory testing technologies and methodologies.

Population Served:

State of Texas

Contact Information:

Kathleen R. Allen, M.B.A., C.T.(ASCP), Laboratory Director
210.534.8857, ext. 2357; fax: 210.531.4506
Toll Free: 1.888.440.5002
kathleen.allen@tdh.state.tx.us

Robert Bredt, M.D., Medical Director
210.534.8857, ext. 2299
robert.bredt@tdh.state.tx.us
Location: Texas Center for Infectious Disease Campus
2303 S.E. Military Drive, San Antonio
Mailing address: Women's Health Laboratories
2303 S.E. Military Drive, Suite 1, San Antonio, TX 78223



Administrative Units



Program/Division:

Administrative Automation Division (IS)

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The purpose of the Administrative Automation Division is to provide systems analysis, design and development services to support TDH financial, human resource, contract management, health care services billing, and executive management business processes. The service products include new systems, new releases, technology upgrades, ongoing technical support and consultation. The division supplies technical teams for HHSAS/HRMS and 28 additional administrative software products.

Major Responsibilities:

Application software product development (new systems & new releases);

Application software system support (technology upgrades & ongoing technical support); and

Application software consulting services (consultation includes defining system requirements, technology selection criteria and alternative products and services, and providing project management, quality reviews and problem diagnosis of product and services implementation).

Population Served:

TDH and its customers.

Contact Information:

Mareda Summers, Director

Phone: 512.458.7513; fax: 512.458.7322

mareda.summers@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/is

Location: Tower Building, Room T-105.3

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Board of Health, Office of the

Organizational Placement:

Office of the Commissioner of Health

Program Purpose:

The Texas Board of Health is the governing body of the Texas Department of Health and is responsible for planning and delivering health services to the people of Texas. Provide support to Board of Health operations, advisory committee coordination. Coordinate agency-wide customer service activities.

Major Responsibilities:

Administrative support to Board of Health members.

Coordination of Board of Health meetings.

Consultation with programs and the Board regarding operations of advisory committees.

Implementation of customer service activities as they relate to Government Code §2113 and Health and Safety Code §11.018(d).

Population Served:

TDH and its customers.

Contact Information:

Jacquelyn McDonald, M.P.H., R.D., L.D., R.N., Director

Phone: 512.458.7484; fax: 512.458.7202

jackie.mcdonald@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/comm/board/board.htm

Location: Moreton Building, Room M-739

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Budget and Revenue Division

Organizational Placement:

Office of the Chief Financial Officer

Program Purpose:

Provides budget services, and analyzes and reports revenue and expenditures. Provides the Texas Department of Health with the financial information and technical assistance to effectively expend available funds, to project funding needs, and to maximize on available funding sources.

Major Responsibilities:

Prepare and coordinate the biennial Legislative Appropriations Request and the annual operating budget.

Monitor budget coding, budget revisions, and internal and external budget transactions for compliance.

Review fiscal implications, proposed agency rules and coordinates cost estimates for proposed legislation.

Provide analysis and technical assistance to increase administrative indirect cost reimbursement, as well as direct cost reimbursement from third-party resources.

Report a wide variety of financial information to the population served below.

Population Served:

TDH and its customers.

Contact Information:

Linda Stewart, Director

Phone: 512.458.7111, ext. 6917; fax: 512.458.7537

linda.stewart@tdh.state.tx.us

Location: General Building, Room G-115

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Business Improvement, Office of

Organizational Placement:

Office of the Chief Operating Officer

Program Purpose:

Identify opportunities for reengineering TDH administrative and programmatic functions. Ensure that TDH implements the Business Practices Evaluation (BPE) Report recommendations along with industry best practices for its business processes.

Major Responsibilities:

Ensure timely actions on recommendations contained in the BPE Report.

Develop and submit functional review plans to TDH executive management for review and approval.

Conduct business process improvement reviews.

Serve as a resource to TDH programs/activities on business process improvement projects.

Maintain linkage with the Health and Human Services Commission Office of Business Improvement.

Population Served:

TDH and its customers.

Contact Information:

Bobby Lane, Manager

Phone: 512.458.7111, ext. 6421; fax: 512.458.7344

bobby.lane@tdh.state.tx.us

Location: Moreton Building, Room M-660

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Central Procurement Services

Organizational Placement:

Office of the Chief Financial Officer

Program Purpose:

Provide outstanding customer service and ethical business practices in the procurement of goods and services based on best value criteria and to provide procurement support to programs, regions, and hospitals. Lead, participate in, and coordinate consolidated procurement efforts to maximize value of dollars expended.

Major Responsibilities:

Efficiently and ethically procure the goods and services needed by TDH programs, regions, and hospitals by developing and executing best value purchasing methods.

Oversee, negotiate, and execute purchase order contracts for specified goods and service requests.

Ensure compliance with state procurement laws.

Effectively monitor procurement practices, vendors, and contracts.

Provide constant communication with TDH programs, regions and hospitals through monthly conference calls with regional staff and frequent e-mail messages regarding current issues and informational updates.

Population Served:

TDH and its customers.

Contact Information:

Bob Burnette, C.P.M., C.T.P.M., Director
Phone: 512.458.7744; fax: 512.458.7244
bob.burnette@tdh.state.tx.us
Program Web site: www.tdh.state.tx.us/cps
Location: Warehouse Facility Building, Room W-239
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Communications, Office of

Organizational Placement:

Office of the Chief Operating Officer

Program Purpose:

Inform and educate external and internal customers about agency program activities aimed at improving and protecting public health in Texas. Strengthen the public's confidence in TDH and to consider the agency as the premier health authority in the state. With this confidence established the public will then turn to the Commissioner of Health and TDH program staff for guidance when disease outbreaks or other emergencies occur in Texas.

Major Responsibilities:

Serve as a primary source for reliable and timely public health information using print and broadcast media outlets to share this information.

Position the department, senior managers and the commissioner as the primary source the public can turn to for accurate and credible health information during disease outbreak or other health emergency.

Respond to queries about internal activities that concern or affect TDH employees.

Support programs with technical assistance to help them realize improvements in their communication and marketing products, services, and materials.

Support programs in communicating timely and accurate information to limited English proficient clients/customers.

Population Served:

TDH and its customers.

Contact Information:

Marsha Canright, Director

Phone: 512.458.7400; fax: 512.458.7379

marsha.canright@tdh.state.tx.us

Location: General Building, Suite G-406

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Customer Assistance and Support Team (CASTeam)

Organizational Placement:

Associateship of Information Systems

Program Purpose:

The CASTeam provides the necessary automation and operational assistance that enables its customers to be the most productive in their jobs.

Major Responsibilities:

The CASTeam's major function is to provide support and assistance for all the computing needs for the TDH administrative/core areas.

Population Served:

The CASTeam provides all the computing needs for 800 direct customers, which include the following areas:

Administration

Financial Services

Information Systems

Bureau of Vital Statistics

Health Care Information Council

The CASTeam provides support for 2,000 Administrative Systems customers and is the second tier of computer support for the entire agency.

Contact Information:

Don Jourdan

IS CASTeam Manager

Phone: 512.458.7551; Fax: 512.458.7307

don.jourdan@tdh.state.tx.us

Location: General Building, Room G-0

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Data Center (formerly Operations Division)

Organizational Placement:

Associateship of Information Systems

Program Purpose:

The Data Center provides support for the Peoplesoft and ECS Job Server Systems and provides network backup and restore operations for customers who have Novell Netware and Windows NT Servers.

Major Responsibilities:

The Data Center monitors and maintains the TDH Peoplesoft Process Monitor and ECS Job Server System and takes corrective action(s) when problems occur. For Peoplesoft Process Monitor, this task will include notification of TDH IS and Epoch Edge support personnel when jobs error or unusual system events are observed. For ECS Job Server System, this includes notifying on-call IS support personnel and/or designated on-call personnel from the program area that submitted the job to be processed. The Data Center monitors Netware and Windows NT file servers for correct operation and reports problems, if they occur. The Data Center assists in maintaining and diagnosing network physical and logical structures, such as network hubs, switches, cables and printers. The Data Center monitors and maintains a network file server backup and restore operation for 65 customer file servers. The Data Center backs up approximately 1.9 terabytes each week. The Data Center maintains a tape backup library that is vaulted for three months and is retained for a total of six months. The backup tapes for the first full week of a month are sent to vault for 15 months. The full backup tapes for the first full week of September are retained for five years. The Data Center supports a network printer operation for the printing of customer reports, which average 400,000 pages per month. Some of the generated printouts include letters that are mailed to individual clients of the TDH programs that process their data on our system(s).

Population Served:

Employees of TDH.
All citizens of Texas.

Contact Information:

Tom Witherspoon
ADP Supervisor II
Phone: 512.458.7496; fax: 512.458.7604
tom.witherspoon@tdh.state.tx.us
Location: Winters Building, Room 1C-123
Mailing address: 701 W. 51st Street, Austin, TX 78751



Program/Division:

Data Entry

Organizational Placement:

Associateship of Information Systems

Program Purpose

Data Entry provides data entry support for several TDH programs.

Major Responsibilities:

Data Entry provides data entry services for several TDH programs, ensures that all forms are processed according to each department's time frame, and ensures that the error rate is kept to a minimal percentage level.

Population Served:

Data Entry provides data entry services for the following TDH programs:

Women/Infants/Children (WIC)

Bureau of Vital Statistics (BVS)

Women & Children (WC)

Immunization (IMM)

The WIC claims are transferred nightly to facilitate in on-time vendor payments. The death records are used by BVS to issue copies of requested death certificates for insurance purposes and by the Social Security Administration. The record of suits in BVS goes to the city, county, state, or federal government agencies to be used in determining aid or used in litigation. The information entered for the Women & Children and Immunization programs pertains to all of the citizens of Texas, with the primary focus toward children.

Contact Information:

Blondena Saucedo

ADP Supervisor II

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blondena.saucedo@tdh.state.tx.us

Location: Winters Building, Room 1C-123

Mailing address: 701 W. 51st Street, Austin, TX 78751



Program/Division:

Equal Opportunity, Office of

Organizational Placement:

Office of the Chief Operating Officer

Program Purpose:

Receive, coordinate, and investigate TDH complaints of discrimination in employment, programs, and services. Coordinates and facilitates mediations. Processes ADA reasonable accommodations. Develops and monitors TDH's Affirmative Action Plan and policy.

Major Responsibilities:

Coordinate, monitor, and process internal and external complaints of discrimination from employees, clients, and other TDH customers.

Develop and monitor TDH's Affirmative Action Plan and policy.

Facilitate, coordinate, and process requests for mediation and ADA reasonable accommodations, and architectural accessibility concerns.

Coordinate and provide cultural competency and diversity training, counseling and technical assistance.

Prepare regular data analysis reports of OEO activities to TDH programs and executive management.

Population Served:

TDH and its customers.

Contact Information:

Herman Horn, Director

Phone: 512.458.7627; fax: 512.458.7621

1-877-432-7232 TDD

herman.horn@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/oec/home.htm

Location: General Building, Suite G-112

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Fiscal Division

Organizational Placement:

Office of the Chief Financial Officer

Program Purpose:

Provide customers with financial services in a professional, accurate, and timely manner.

Major Responsibilities:

Payroll / accounts payable / travel reimbursement.

Cash management / cash receipts.

Financial reports.

Federal indirect cost rates.

General Ledger.

Population Served:

TDH and its customers.

Contact Information:

Al Martin, Division Director

Phone: 512.458.7111, ext. 6929; fax: 512.458.7442

al.martin@tdh.state.tx.us

Location: General Building, Room G-207

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

General Counsel, Office of

Organizational Placement:

Office of the Commissioner

Program Purpose:

Provide quality legal services to assist the Texas Department of Health in protecting and promoting the health of the people of this state.

Major Responsibilities:

Interpret and draft laws and regulations and legal opinions.

Coordinate agency litigation with the Office of the Attorney General.

Prosecute and adjudicate administrative enforcement matters.

Review agency contracts.

Liaison with the Secretary of State for Texas Register filings of rules and meeting notices.

Administers Public Information Act.

Population Served:

TDH and its customers.

Contact Information:

Susan K. Steeg, General Counsel

Phone: 512.458.7236; fax: 512.458.7751

Location: Moreton Building, Suite M-760

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Governmental Relations, Office of

Organizational Placement:

Office of the Commissioner of Health

Program Purpose:

Facilitate communications between the Texas Department of Health and elected officials to enhance trust and credibility.

Major Responsibilities:

Develop an efficient and timely business process for bill analysis and related decision-making.

Review TDH's legislative initiatives and exceptional items to determine feasibility and participate in the final decision-making process.

Ensure quality control of content, accuracy, and format of materials prepared for elected officials and other stakeholders.

Ensure timely responses to legislative requests and follow-up items from hearings and briefings.

Develop and implement an ongoing, proactive legislative communication strategy, and periodically evaluate its effectiveness.

Population Served:

TDH and its customers.

Contact Information:

Jayne Nussbaum, Director

Phone: 512.458.7263; fax: 512.458.7624

jayne.nussbaum@tdh.state.tx.us

Location: Moreton Building, Room M-528

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Grants Management Division

Organizational Placement:

Office of the Chief Financial Officer

Program Purpose:

Provide a centralized contract management function as a means of ensuring consistent application of pertinent laws, regulations, and policies to assist management and programs in the effective discharge of TDH's responsibilities.

Major Responsibilities:

Contract development and internal review.

Grant funds administration and reporting.

Contract payment processing.

Financial compliance monitoring for TDH.

Population Served:

TDH and its customers.

Contact Information:

Melanie Doyle, Director

Phone: 512.458.7111, ext. 2276; fax: 512.458.7736

melanie.doyle@tdh.state.tx.us

Location: Tower Building, Room T-509

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Historically Underutilized Business (HUB) Program Office

Organizational Placement:

Office of the Chief Financial Officer

Program Purpose:

Coordinate in partnership with TDH programs, Purchasing, Grants Management, and other customers, the planning, development, and evaluation of systems and strategies essential for TDH to achieve its HUB Good Faith Effort goals. Foster an environment in which historically underutilized businesses, regardless of ethnicity, gender, or economic status, can do business with our agency in an open and fair manner.

Major Responsibilities:

Monitor and analyze State of Texas HUB statutes and rules and recommend implementation strategies for TDH.

Analyze expenditure and budget data to identify gaps and develop strategies and action plans to increase HUB participation in TDH contracting.

Recruit and assist HUBs in the GSC certification process.

Agency HUB liaison; answer questions and provide information to Texas Building and Procurement Commission (TBPC) and others concerning TDH HUB issues.

Report quarterly TDH HUB program activities to agency staff and the Board of Health. Review contracts to determine subcontracting opportunities; review contracts to ensure compliance with TBPC HUB Good Faith Effort Program. Administer the mentor-protégé program.

Population Served:

TDH and its customers.

Contact Information:

Al Beavers, Program Director

Phone 512.458.7394; fax: 512.458.7380

al.beavers@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/hub

Location: Service Building, Room S-207

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Hospital Construction Projects, Office of

Organizational Placement:

Associateship for Operational Support

Program Purpose:

Provide project management for the construction of three health facilities: a 75-bed isolation TB specialty hospital in San Antonio; and two 30,000-square foot outpatient clinics — one in Cameron County and one in Hidalgo County.

Major Responsibilities:

Coordinate the needs for the new facilities with TDH program directors.

Transmit program needs and TDH requirements to architects and engineers for design planning.

Work with the TBPC project manager and administrators to insure compliant projects on time and within allowable budget.

Report the progress to TDH managers, the Board of Health, and other agencies, who require reporting: LBB, GOBP, TPFA, MHMR and GLO.

Population Served:

TDH and its customers.

Contact Information:

David McCormick, Chief, Program Manager

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david.mccormick@tdh.state.tx.us

Location: Service Building, Room S-112

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Information Resources Planning (IS)

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The purpose of the planning function of the Bureau Agency Information Systems Projects is to coordinate the strategic direction of agency-wide information resources and technology activities, including e-government monitoring and awareness, and to coordinate formal communications on IR/IT issues between TDH and oversight agencies such as, the Department of Information Resources (DIR), Health & Human Services Commission (HHSC), and Legislative Budget Board (LBB).

Major Responsibilities:

Complete the Biennial Operating Plan (BOP).

Complete BOP Amendments.

Complete the Information Resources Strategic Plan (IRSP).

Develop e-Government (eGov) goals, objectives, and strategies.

Assess TDH readiness, monitor legislation, raise staff awareness, and focus on e-Government opportunities and solutions.

Population Served:

TDH and its customers.

Contact Information:

Marcy Sprott, Planning Project Manager
Phone: 512.458.7111, ext. 6307; fax: 512.458.7227
marcy.sprott@tdh.state.tx.us

Joe Schriever, E-Government Project Manager
Phone: 512.458.7111, ext. 7404; fax: 512.458.7227
joe.schriever@tdh.state.tx.us
Program Web site: <http://tdh-online/is/default.htm>
Location: Tower Building, Room T-204.13
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Internal Audit

Organizational Placement:

Texas Board of Health

Program Purpose:

An independent, objective assurance, and consulting activity designed to add value and improve an organization's operations. Helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Major Responsibilities:

Through a risk-based annual audit plan, reviews the Department's systems of controls over financial, administrative, electronic data, programmatic, and other major processes. Reports on whether the systems are operating as intended.

Population Served:

TDH and its customers.

Contact Information:

Mark Scott, C.P.A., M.B.A., Director
Phone: 512.458.7354; fax: 512.458.7453
mark.scott@tdh.state.tx.us
Location: Tower Building, Room T-601
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Organization and Human Resource Development

Organizational Placement:

Associateship for Operational Support

Program Purpose:

Assess, develop, deliver, and evaluate learning and organizational development for the Texas Department of Health employees and the public health workforce.

Major Responsibilities:

Provide consultative services to managers and staff and guidance to supervisors and managers requesting process facilitation.

Provide organized learning experiences in a definite time period to increase the possibility of improving job performance and/or growth.

Conduct new employee orientation.

Provide a learning management system, needs assessments, learning portfolios, training transcripts, and assistance with special training requests.

Train agency staff in proprietary courses like Seven Habits for Highly Effective People and in-house developed courses like Effective Supervision.

Population Served:

TDH and its customers.

Contact Information:

Mary Castleberry, Manager, Organizational Learning

Phone: 512.490.2522; fax: 512.490.2533

Mary.Castleberry@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bhr

Location: 2115 Kramer Lane

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Operations, Bureau of

Organizational Placement:

Associateship of Information Systems

Program Purpose:

The purpose of the Bureau of Operations is to provide technical infrastructure and support to the Agency and its customers through the following areas, Systems Programming, Customer Assistance Support Team, Data Entry, and Data Center.

Major Responsibilities:

Major responsibilities are detailed in POPS for Systems Programming, Customer Assistance Support Team, Data Entry, and Data Center. In addition, the Bureau of Operations is responsible for Agency Oversight of large systems and enterprise class initiatives spanning program boundaries as well as technology initiatives from the Health and Human Services Commission as a member agency.

Population Served:

TDH
HHSC agencies
City/county/health departments
Citizens of Texas.

Contact Information:

Jeff Peden, Bureau Chief
Phone: 512.458.7111 ext. 6356; fax: 512.458.7227
jeff.penden@tdh.state.tx.us
Location: Tower Building, Room 2092
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Personnel Division

Organizational Placement:

Associateship for Operational Support

Program Purpose:

Provide support and guidance to the TDH programs in the area of personnel recruitment, hiring, training, compensation, and retention. This is done to assist the TDH programs in meeting staffing needs to achieve their public health goals.

Major Responsibilities:

Provide human resource (HR) management services such as workforce planning, monitoring of HR legislation, HR records retention, benchmarking, policy development, and interpretation, etc.

Provide assistance and guidance to employees regarding employment benefits such as insurance, employee assistance program, workers' compensation, etc.

Perform tasks that ensure compliance with the Position Classification Act, Fair Labor Standards Act, and other state and federal employment laws.

Perform employee relation functions such as career advisement, manager/employee consultation, etc.

Provide assistance in all employment-related areas (e.g., workforce planning, posting/selection process, compensation, disciplinary processes, compensation, separation, etc.).

Population Served:

TDH and its customers.

Contact Information:

Ernie Klatt, Director

Phone: 512.458.7111, ext. 2408; fax: 512.458.7499

ernie.klatt@tdh.state.tx.us

Program Web site: www.tdh.state.tx.us/bhr

Location: General Building, Room G-108

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Project Management (IS)

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The purpose of the Bureau of Information Systems Project is to provide structured project management as advocated by the Project Management Institute to initiate, plan, execute, control and close projects on IS projects approved and assigned by the Information Resources Manager (IRM), such as the Texas Integrated Eligibility Redesign Systems (TIERS) Project, e-Government, and the Health Insurance Portability and Accountability Act (HIPAA) Project.

Major Responsibilities:

Provide standards, procedural guide, and templates for managing projects at TDH.

Provide support and guidance to others at TDH on how to manage projects and train others on project management and related tools.

Provide project managers for agency-wide projects and be responsible for the results of the project. (Examples include e-Government, HIPAA, TIERS, and Exchange deployment.)

Population Served:

TDH and its customers.

Contact Information:

Judy Sandberg, Bureau Chief
Phone: 512.458.7111, ext. 6262; fax: 512.458.7227
judy.sandberg@tdh.state.tx.us

Additional contacts at:

Marcy Sprott, Project Manager for TIERS: 512.458.7111, ext. 6307
Mary Jane Berry, Project Manager for HIPAA: 512.458.7111, ext. 6305
Joe Schriever, Project Manager for e-Government: 512.458.7111, ext. 7404
John Scott, Privacy Officer: 512.458.7111, ext. 6170
Program Web site: <http://tdh-online/is/default.htm>
Location: Tower Building, Room T-209.2
Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Public Health Automation Division (IS)

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The purpose of the Public Health Automation Division (PHA) is to provide programming services to the programs of the Programs Deputyship. Programming services include development of new releases or procurement of automated systems, upgrades, and support of existing automated systems, and automation consulting services.

Major Responsibilities:

New releases — develop or procure automated systems using the TDH Software Development Life Cycle methodology.

Upgrades and support — maintain existing automated systems through upgrades and support.

Provide consulting services.

Population Served:

TDH and its customers.

Contact Information:

Sherri Conner, Director of Public Health Automation

Phone: 512.458.7397; fax: 512.458.7742

sherri.conner@tdh.state.tx.us

Location: Tower Building, Room T-203.80

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Quality Assurance and Security, Office of (IS)

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The primary purpose of the Quality Assurance and Security function is to ensure quality standards are met on TDH information systems projects and ensure TDH operates in an electronically secure environment. This includes protocols and controls to protect TDH's networks, data transmission and storage, and disaster recovery.

Major Responsibilities:

Serve as Quality Assurance Team (QAT) Oversight Agency Liaison on projects designated by LBB.

Provide Quality Assurance services on projects.

Provide guidance on the Software Development Life Cycle (SDLC) method.

Establish and maintain an information security program including disaster recovery.

Establish architecture standards including quality assurance, SDLC, and security.

Assess and manage risks.

Provide security awareness training for current TDH employees and new hires in compliance with TAC.

Population Served:

TDH and its customers.

Contact Information:

Jake Nicholson, Director of Office of Quality Assurance and Security

Phone: 512.458.7111, ext. 6031; fax 512.458.7227

jake.nicholson@tdh.state.tx.us

Program Web site: <http://tdh-online/is/default.htm>

Location: Tower Building, Room 209.6

Mailing address: 1100 West 49th Street, Austin, TX 78756

Bill Wittenbrook, Project Manager — QAT

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Program/Division:

**Resource Management and Laboratory Construction and Leasing,
Bureau of**

Organizational Placement:

Associateship for Operational Support

Program Purpose:

Provides essential support services to the employees and customers of TDH.

Major Responsibilities:

Safeguard and optimize physical assets and material resources of TDH.

Develop, produce, store, and disseminate educational and informational materials dealing with public health.

Maintain infrastructure (facilities, voice communications, distance learning) essential to the operation of public health programs.

Assist TDH health programs with vital administrative, technical and support functions.

Oversee construction of new laboratory building and manage agency leases.

Population Served:

TDH and its customers.

Contact Information:

John Burlinson, Bureau Chief

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john.burlinson@tdh.state.tx.us

Location: Service Building, Suite S-207

Mailing address: 1100 West 49th Street, Austin, TX 78756



Program/Division:

Systems Programming Division

Organizational Placement:

Associateship of Information Systems

Program Purpose:

The purpose of the Systems Programming Division is to provide standards-based, reliable network infrastructure systems, network utility services / computing platforms and technical support services which meet or exceed the automation needs of our customers while enabling them to protect and promote the health of the citizens of Texas.

Major Responsibilities:

Maintain the TDH state headquarters LAN backbone, providing customers with a reliable, highly responsive network interface to network services, hosts located both inside and outside the TDH headquarters complex.

Support TDH's WAN infrastructure for TDH regional locations throughout Texas.

Support utility network services for TDH's LAN/WAN environment for both TDH state headquarters complex and regional locations.

Maintain network firewall security for TDH's LAN/WAN environment for both TDH state headquarters complex and regional locations.

Maintain network services required for TDH's Internet connectivity.

Provide network services to non-TDH agencies and private organizations as mandated by TDH management.

Provide technical services, including consulting and problem diagnosis/resolution to customers/population served.

Population Served:

TDH HHSC agencies.
City/County Health departments.
Citizens of Texas.

Contact Information:

Mark Harrison, Director — AIS Systems Programming
Phone: 512.458.7111, ext. 6066; fax: 512.458.7604
mark.harrison@tdh.state.tx.us
Location: 701 West 51st Street, Room C-107, Austin, TX 78751



Program/Division:

Web Services

Organizational Placement:

Associateship for Information Systems

Program Purpose:

The purpose of the Web Services function of the Bureau of Agency Information Systems Projects is to support TDH programs and administration publishing on the Internet and Intranet.

Major Responsibilities:

Support publishing on the TDH Internet and Intranet.

Provides development and consultation services to 125+ web developers agency-wide.

Ensure program web sites are in compliance with the Department of Information Resources Rules for State Web sites and TDH Web site requirements.

Population Served:

TDH and its customers.

Contact Information:

Vivian Brandt, Chief Web Master

Phone: 512.458.7111, ext. 2131; fax: 512.458.7227

vivian.brandt@tdh.state.tx.us

Program Web site: <http://tdh-online/is/default.htm>

Location: Tower Building, Room T-307

Mailing address: 1100 West 49th Street, Austin, TX 78756



Appendix



Explanations of Program Description Fields

Program or Division Name

Name of a program, division, or operational unit at the Texas Department of Health (TDH).

Bureau

Name of a TDH program's bureau.

Associateship

Name of a TDH program's Associateship.

Program Purpose

The program purpose provides a broad statement that reflects what the program is designed to achieve.

Major Responsibilities

The major responsibilities describes how a TDH program achieves its programmatic activities.

Population Served

The population served identifies the portion of the population that is the target of a program's activities.

Contact Information

The contact information lists program resources through which to obtain program information.

If you are with a legislative office, the Office of Governmental Relations can assist you with your inquiry at 512.458.7263.



Texas Department of Health
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